

KIMBLE COUNTY COMMISSIONERS COURT
CALLED MEETING – MARCH 28, 2024 @ 8:00 AM

The Honorable Commissioners Court met on the above date and time in the County Courtroom at 501 Main Street, Junction, TX 76849. The following minutes were taken with regard to that meeting and are reflected below as accurately and to the best of my ability below:

COURT PRESENT:

Commissioner Precinct 1 Brayden Schultz
Commissioner Precinct 2 Kelly Simon
Commissioner Precinct 3 Dennis Dunagan
Commissioner Precinct 4 Kenneth Hoffman
County Judge Hal A. Rose
County/District Clerk Karen E. Page

ELECTED OFFICIALS PRESENT:

None

VISITORS: SEE ATTACHED LIST (If Applicable)

AGENDA ITEMS:

Call to order:

County Judge Hal Rose called the meeting to order at 8:08am

Convene meeting and establish quorum.

Quorum was established

Invocation - None

Pledge - None

Public Comments:

None

4. Consideration, discussion, and possible action regarding selection of contractor(s) for Materials and Hauling in Precinct 4 to complete Road Restoration for KC 410 and KC 420.

- a. The Court decided to table this item until additional administrative actions are needed to properly prepare for the acceptance of bids, motion to table made by Commissioner Schulze, second by Commissioner Simon, all in favor, motion carries.

5. Consideration, discussion, and possible action regarding responses to Kimble County through TXDOT Solicitation of contractors to perform an airport layout plan for the Kimble County Airport; NO.: RFQ-24ALJNCTN-00047.

- a. The Court reviewed the packet provided which included the three bids received, score sheet and conflict of interest form as per the Rules for Evaluation (all relevant materials attached). After all scores were tallied a motion to accept the bid from Woolpert, Inc. under the above reference RFQ to perform an airport layout plan for the Kimble County Airport was made by Commissioner Simon, second by Commissioner Schulze, all in favor, motion carries

6. Consideration and approval of bills, accounts, and authorization to pay bills and accounts for Kimble County.

- a. Motion to approve and pay bills made by Commissioner Simon, second by Commissioner Schulze, all in favor, motion carries

7. Consideration, discussion, and possible action regarding amendment of the budget to conform to authorized revenues and expenditures and Order #CC-2024-05 authorizing same.

- a. Motion to amend and conform the budget under Order CC-2024-05 made by Commissioner Schulze, second by Commissioner Hoffman, all in favor, motion carries

8. Adjournment

- a. Motion to adjourn the meeting made by Commissioner Simon, second by Commissioner Hoffman, all in favor, motion carries, meeting adjourned at 9:43am

There being no further business, Court adjourned this 28th day of March, 2024

/S/ HAL A ROSE

Hal A. Rose, Kimble County Judge

Attest: /S/ KAREN E. PAGE

Karen E. Page, County Clerk


KIMBLE COUNTY COMMISSIONERS COURT CALLED MEETING

Notice is hereby given that the Kimble County Commissioners Court will convene a called meeting in the County Courtroom of the Kimble County Courthouse, 501 Main Street, Junction, Texas 76849, at 8:00 a.m. on Thursday, March 28, 2024

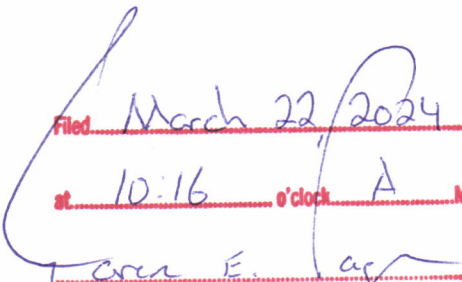
AGENDA

1. Call to order.
2. Convene meeting and establish quorum.
3. Public comments are welcome. Please limit comments to five minutes or less.
4. Consideration, discussion, and possible action regarding selection of contractor(s) for Materials and Hauling in Precinct 4 to complete Road Restoration for KC 410 and KC 420.
1. Consideration, discussion, and possible action regarding responses to Kimble County through TXDOT Solicitation of contractors to perform an airport layout plan for the Kimble County Airport; NO.: RFQ-24ALJNCTN-00047.
2. Consideration and approval of bills, accounts, and authorization to pay bills and accounts for Kimble County.
3. Consideration, discussion, and possible action regarding amendment of the budget to conform to authorized revenues and expenditures and Order #CC-2024-05 authorizing same.
4. Adjournment.

This notice is given and posted pursuant to the Texas Open Meetings Act, Title 5, Chapters 551 and 552, Texas Government Code.



Hal A. Rose, County Judge



Filed March 22, 2024
at 10:16 o'clock A.M
Karen E. Page
Karen E. Page, County Clerk, Kimble County, Texas

RULES FOR EVALUATION OF RESPONSES

1. Selection Committee Members shall:
 - a. Sign a Non-Disclosure Statement.
 - b. Select a chairperson for the evaluation process, if the sponsor did not designate a chair.
 - c. Read the rules and selection criteria materials thoroughly and have a clear understanding of the service requirements before the evaluation scoring meeting.
 - d. Exercise the commitments that they are bound by in the Non-Disclosure Certification, especially the commitment to not discuss any aspect of this solicitation with anyone other than the selection committee team members and TxDOT Aviation Division staff.
 - e. Understand TxDOT is responsible for notifying all respondents upon completion of selection process.
 - f. Evaluate independently. Do not discuss the responses with other evaluation team members.
 - g. Review and evaluate each response based on the evaluation criteria. Try not to evaluate responses against other responses. Provide written justification for any scores of zero points per criterion.
 - h. Initial any mark-through on the scoring matrix when completing manually.
 - i. Extend and total scores.
 - j. Secure respondent responses and evaluation forms until submitted to TxDOT or destroyed, and not disclose selection results.

2. Evaluators should discuss and understand the evaluation criteria prior to evaluating the responses.

3. After scores are submitted to TxDOT, the contract specialist will review the scores and ranking and will notify respondents of outcome of the selection, unless interviews are determined necessary.

Cendwin 391
KSA 387
Vnalpert 485

**SPONSOR'S SELECTION COMMITTEE
NOTIFICATION OF CONSULTANT RANKING**

The consultant selection committee for TxDOT PROJECT ID 24ALJNCTN established the ranking of the firms as follows (with the highest ranking being number 1):

1. Woolpert
2. Centurian
3. KSA Engineers

The firms responding to the request for proposals have been ranked according to the TxDOT approved selection criteria. The above listed firms have been selected from (choose one):

Review and Ranking of Responses

XX

We recommend that the Texas Department of Transportation initiate contract negotiations with the firm ranked number 1.

Hal A. Rose
Signature

Hal A. Rose 3/28/24
Printed Name Date

Kenneth Hoffman
Signature

Kenneth Hoffman 3-28-24
Printed Name Date

Dennis Dunagan
Signature

DENNIS DUNAGAN 3-28-24
Printed Name Date

Kelly Simon
Signature

Kelly Simon
Printed Name Date

Bryanna Schube
Signature

Bryanna Schube 03/28/2024
Printed Name Date

**CONSULTANT SELECTION COMMITTEE MEMBER CERTIFICATE OF
NON-DISCLOSURE AND NO CONFLICT OF INTEREST**


Printed Name: Hal Rose
Title: _____
Project: 24ALJNCTN

I have accepted the responsibility of serving as a member of the Consultant Selection Committee for the above noted solicitation. I understand that I will obtain knowledge of selection evaluation criteria, scoring methodology, and evaluation materials, as well as responses submitted to TxDOT Aviation Division in connection with the above solicitation. Responses include all documents submitted by the respondent in response to the solicitation.

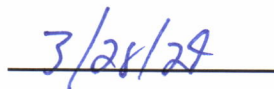
The evaluation materials and responses are highly confidential, and their disclosure may subject me to possible civil and criminal sanctions. I agree not to disclose any information pertaining to the selection process, including evaluation materials, contents, status, or ranking of any responses to anyone other than members of the Consultant Selection Committee, TxDOT Aviation Division staff. I agree not to make unauthorized copies of any evaluation materials or responses and agree to destroy any copies of responses upon completion of the selection process.

I understand that I may be requested by a respondent to provide them with a debriefing. I will conduct the debriefing, including providing them with their company's score and where they ranked, only at the completion of the selection process. I also understand that I am not to disclose information contained in responses or the scores of other respondents.

The fair and honest selection of a vendor is of vital importance to TxDOT, FAA, the traveling public, and the vendor community. Therefore, in performing my duties as a member of the Consultant Selection Committee, I will comply with all state requirements relating to confidentiality, and gifts. Further, I certify that I have no existing relationship with any of the firms who submitted responses and/or interviewed that would result in a potential conflict of interest should the firm enter a contract for the above project. I will act as a member of the Consultant Selection Committee, on the basis of the responses received, and my own judgment without bias or preconception.



Evaluator Signature



Date

**CONSULTANT SELECTION COMMITTEE MEMBER CERTIFICATE OF
NON-DISCLOSURE AND NO CONFLICT OF INTEREST**

Printed Name: Brayden Schulze

Title: _____

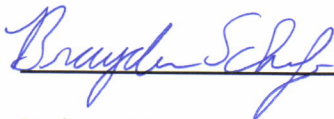
Project: 24ALJNCTN

I have accepted the responsibility of serving as a member of the Consultant Selection Committee for the above noted solicitation. I understand that I will obtain knowledge of selection evaluation criteria, scoring methodology, and evaluation materials, as well as responses submitted to TxDOT Aviation Division in connection with the above solicitation. Responses include all documents submitted by the respondent in response to the solicitation.

The evaluation materials and responses are highly confidential, and their disclosure may subject me to possible civil and criminal sanctions. I agree not to disclose any information pertaining to the selection process, including evaluation materials, contents, status, or ranking of any responses to anyone other than members of the Consultant Selection Committee, TxDOT Aviation Division staff. I agree not to make unauthorized copies of any evaluation materials or responses and agree to destroy any copies of responses upon completion of the selection process.

I understand that I may be requested by a respondent to provide them with a debriefing. I will conduct the debriefing, including providing them with their company's score and where they ranked, only at the completion of the selection process. I also understand that I am not to disclose information contained in responses or the scores of other respondents.

The fair and honest selection of a vendor is of vital importance to TxDOT, FAA, the traveling public, and the vendor community. Therefore, in performing my duties as a member of the Consultant Selection Committee, I will comply with all state requirements relating to confidentiality, and gifts. Further, I certify that I have no existing relationship with any of the firms who submitted responses and/or interviewed that would result in a potential conflict of interest should the firm enter a contract for the above project. I will act as a member of the Consultant Selection Committee, on the basis of the responses received, and my own judgment without bias or preconception.

 _____

Evaluator Signature

 _____

Date

**CONSULTANT SELECTION COMMITTEE MEMBER CERTIFICATE OF
NON-DISCLOSURE AND NO CONFLICT OF INTEREST**

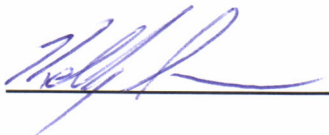
Printed Name: Kelly Simon
Title: _____
Project: 24ALJNCTN

I have accepted the responsibility of serving as a member of the Consultant Selection Committee for the above noted solicitation. I understand that I will obtain knowledge of selection evaluation criteria, scoring methodology, and evaluation materials, as well as responses submitted to TxDOT Aviation Division in connection with the above solicitation. Responses include all documents submitted by the respondent in response to the solicitation.

The evaluation materials and responses are highly confidential, and their disclosure may subject me to possible civil and criminal sanctions. I agree not to disclose any information pertaining to the selection process, including evaluation materials, contents, status, or ranking of any responses to anyone other than members of the Consultant Selection Committee, TxDOT Aviation Division staff. I agree not to make unauthorized copies of any evaluation materials or responses and agree to destroy any copies of responses upon completion of the selection process.

I understand that I may be requested by a respondent to provide them with a debriefing. I will conduct the debriefing, including providing them with their company's score and where they ranked, only at the completion of the selection process. I also understand that I am not to disclose information contained in responses or the scores of other respondents.

The fair and honest selection of a vendor is of vital importance to TxDOT, FAA, the traveling public, and the vendor community. Therefore, in performing my duties as a member of the Consultant Selection Committee, I will comply with all state requirements relating to confidentiality, and gifts. Further, I certify that I have no existing relationship with any of the firms who submitted responses and/or interviewed that would result in a potential conflict of interest should the firm enter a contract for the above project. I will act as a member of the Consultant Selection Committee, on the basis of the responses received, and my own judgment without bias or preconception.



Evaluator Signature

3/28/24

Date

**CONSULTANT SELECTION COMMITTEE MEMBER CERTIFICATE OF
NON-DISCLOSURE AND NO CONFLICT OF INTEREST**

Printed Name: Dennis Dunagan
Title: _____
Project: 24ALJNCTN

I have accepted the responsibility of serving as a member of the Consultant Selection Committee for the above noted solicitation. I understand that I will obtain knowledge of selection evaluation criteria, scoring methodology, and evaluation materials, as well as responses submitted to TxDOT Aviation Division in connection with the above solicitation. Responses include all documents submitted by the respondent in response to the solicitation.

The evaluation materials and responses are highly confidential, and their disclosure may subject me to possible civil and criminal sanctions. I agree not to disclose any information pertaining to the selection process, including evaluation materials, contents, status, or ranking of any responses to anyone other than members of the Consultant Selection Committee, TxDOT Aviation Division staff. I agree not to make unauthorized copies of any evaluation materials or responses and agree to destroy any copies of responses upon completion of the selection process.

I understand that I may be requested by a respondent to provide them with a debriefing. I will conduct the debriefing, including providing them with their company's score and where they ranked, only at the completion of the selection process. I also understand that I am not to disclose information contained in responses or the scores of other respondents.

The fair and honest selection of a vendor is of vital importance to TxDOT, FAA, the traveling public, and the vendor community. Therefore, in performing my duties as a member of the Consultant Selection Committee, I will comply with all state requirements relating to confidentiality, and gifts. Further, I certify that I have no existing relationship with any of the firms who submitted responses and/or interviewed that would result in a potential conflict of interest should the firm enter a contract for the above project. I will act as a member of the Consultant Selection Committee, on the basis of the responses received, and my own judgment without bias or preconception.

Dennis Dunagan
Evaluator Signature

3-28-2024
Date

**CONSULTANT SELECTION COMMITTEE MEMBER CERTIFICATE OF
NON-DISCLOSURE AND NO CONFLICT OF INTEREST**

Printed Name: Kenneth Hoffman
Title: _____
Project: 24ALJNCTN

I have accepted the responsibility of serving as a member of the Consultant Selection Committee for the above noted solicitation. I understand that I will obtain knowledge of selection evaluation criteria, scoring methodology, and evaluation materials, as well as responses submitted to TxDOT Aviation Division in connection with the above solicitation. Responses include all documents submitted by the respondent in response to the solicitation.

The evaluation materials and responses are highly confidential, and their disclosure may subject me to possible civil and criminal sanctions. I agree not to disclose any information pertaining to the selection process, including evaluation materials, contents, status, or ranking of any responses to anyone other than members of the Consultant Selection Committee, TxDOT Aviation Division staff. I agree not to make unauthorized copies of any evaluation materials or responses and agree to destroy any copies of responses upon completion of the selection process.

I understand that I may be requested by a respondent to provide them with a debriefing. I will conduct the debriefing, including providing them with their company's score and where they ranked, only at the completion of the selection process. I also understand that I am not to disclose information contained in responses or the scores of other respondents.

The fair and honest selection of a vendor is of vital importance to TxDOT, FAA, the traveling public, and the vendor community. Therefore, in performing my duties as a member of the Consultant Selection Committee, I will comply with all state requirements relating to confidentiality, and gifts. Further, I certify that I have no existing relationship with any of the firms who submitted responses and/or interviewed that would result in a potential conflict of interest should the firm enter a contract for the above project. I will act as a member of the Consultant Selection Committee, on the basis of the responses received, and my own judgment without bias or preconception.



Evaluator Signature

3-28-2024
Date

INSTRUCTIONS FOR COMPLETING TALLY SHEET FORM AVN-550, AVN-551 AND AVN-553

1. Calculate the total points for each firm from each committee member's consultant rating sheet.
2. On each committee member's rating sheet, give the firm with the most points a score of one (1) and give the firm with the 2nd highest number of points a score of two (2) and so on until the lowest rated firm is scored. (If a rating sheet contains a tie, please see #7)
3. Record scores on the Tally sheet under the corresponding committee member's name and next to the firm's name.
4. After each score is recorded on the Tally sheet add up each firm's total.
5. The firm with the lowest score should be given a number one (1) rank and is the top-rated consultant**.
6. If two consultants are tied for 1st place the committee may either contact TxDOT for tie breaking options or conduct interviews to break the tie.
7. If a rating sheet contains a tie, for example if Firm A and Firm B have 95 points each and have tied for 3rd place on committee member Smith's rating sheet then Smith would add 3 (for 3rd place) and 4 (for 4th place) and divide by 2 to get 3.5 points. Both Firm A and B would get 3.5 points on the Tally Sheet.
8. If Firm X, Y & Z all tied for 5th place then Smith would add $5+6+7=18$ and divide by 3 to get 6 points each for all three firms.

PLEASE USE PEN WITH BLUE OR BLACK INK TO RECORD FINAL RANKING

CONSULTANT RATING SHEET

SPONSOR: County of Kimble

DATE: 3/24/24

TXDOT PROJECT ID: 24ALJNCTN

COMMITTEE MEMBER: Hal Rose

FIRMS	MAX Points	Rating Criteria				TOTAL	PLACE RANKING: Assign the firm with the highest score a "1" for 1st place and so on. Transfer those rankings to the tally sheet. See instructions for tie scores
		Capability to perform all of the services required for this project	Recent experience, within the last 10 years	Capability to meet the schedules and deadlines of this project; reputation for personal and professional integrity, etc.	Proposed technical approach and schedule to accomplish the project.		
Centurion Planning & Design		25	25	25	25	100	1
KSA Engineers, Inc.		25	25	24	24	98	3
Woolpert		25	25	24	25	99	2

COMMENTS:

PLEASE USE PEN WITH BLUE OR BLACK INK TO RECORD FINAL RANKING

CONSULTANT RATING SHEET

SPONSOR: County of Kimble

DATE: 03/28/2024

TXDOT PROJECT ID: 24ALJUNCTN

COMMITTEE MEMBER: Brayden Schulze

FIRMS	MAX Points	Rating Criteria				TOTAL	PLACE RANKING: Assign the firm with the highest score a "1" for 1st place and so on. Transfer those rankings to the tally sheet. See instructions for the scores
		Capability to perform all of the services required for this project	Recent experience, within the last 10 years	Capability to meet the schedules and deadlines of this project; reputation for personal and professional integrity, etc.	Proposed technical approach and schedule to accomplish the project.		
Centurion Planning & Design		1 4 -1/85	1	1	1	4	2
KSA Engineers, Inc.		1	1	1	1	4	2
Woolpert		25	25	25	25	100	1
COMMENTS:							

PLEASE USE PEN WITH BLUE OR BLACK INK TO RECORD FINAL RANKING
CONSULTANT RATING SHEET

SPONSOR: County of Kimble

DATE: 3/28/24

TXDOT PROJECT ID: 24ALJUNCTN

COMMITTEE MEMBER: Kelly Simon

FIRMS	MAX Points	Rating Criteria				TOTAL	PLACE RANKING: Assign the firm with the highest score a "1" for 1st place and so on. Transfer those rankings to the tally sheet. See instructions for the scores
		Capability to perform all of the services required for this project	Recent experience, within the last 10 years	Capability to meet the schedules and deadlines of this project; reputation for personal and professional integrity, etc.	Proposed technical approach and schedule to accomplish the project.		
Centurion Planning & Design		20	22	25	25	92	2
KSA Engineers, Inc.		20	20	25	24	89	3
Woolpert		25	25	25	23	93	1

COMMENTS:

PLEASE USE PEN WITH BLUE OR BLACK INK TO RECORD FINAL RANKING

CONSULTANT RATING SHEET

SPONSOR: County of Kimble

DATE: 3-28-2024

TXDOT PROJECT ID: 24ALJUNCTN

COMMITTEE MEMBER: Dennis Dunagan

FIRMS	MAX Points	Rating Criteria				TOTAL	PLACE RANKING: Assign the firm with the highest score a "1" for 1st place and so on. Transfer those rankings to the tally sheet. See instructions for the scores
		Capability to perform all of the services required for this project	Recent experience, within the last 10 years	Capability to meet the schedules and deadlines of this project; reputation for personal and professional integrity, etc.	Proposed technical approach and schedule to accomplish the project.		
Centurion Planning & Design		23	24	25	24	96	2 nd OAD
KSA Engineers, Inc.		23	24	24	24	95	2 nd 3rd
Woolpert		24	25	23	24	96	1 st

COMMENTS:

PLEASE USE PEN WITH BLUE OR BLACK INK TO RECORD FINAL RANKING
CONSULTANT RATING SHEET

SPONSOR: County of Kimble

DATE: 3-28-2024

TXDOT PROJECT ID: 24ALJUNCTN

COMMITTEE MEMBER: Kenneth Hoffman

FIRMS	MAX Points	Rating Criteria				TOTAL	PLACE RANKING: Assign the firm with the highest score a "1" for 1st place and so on. Transfer those rankings to the tally sheet. See instructions for the scores
		Capability to perform all of the services required for this project	Recent experience, within the last 10 years	Capability to meet the schedules and deadlines of this project; reputation for personal and professional integrity, etc.	Proposed technical approach and schedule to accomplish the project.		
Centurion Planning & Design		25	25	24	25	99	1
KSA Engineers, Inc.		23	25	24	23	95	3
Woolpert		25	25	24	21	97	2

COMMENTS:

Qualifications for Aviation Planning Services

Project Information

Date Submitted: 03/13/24

Airport Name: Kimble County Airport

TxDOT Project ID: 24ALJNCTN-00047

TxDOT Project Manager: Ben Breck

Firm Information

Firm Name: Centurion Planning and Design, LLC

Mailing Address: 19 West Beauregard Avenue, San Angelo, TX 76903

Physical Address: 19 West Beauregard Avenue, San Angelo, TX 76903

Contact Name: Perry Havenar

Position: Project Manager and Senior Aviation Planner

Telephone: 817-524-5269

Fax: N/A

E-Mail: Perry@plan.design

Information Submitted and Verified by:

Molly Waller

03/13/24

Name (Typed)

Date

Principal Planner

Title

This form must be utilized to present qualifications for aviation planning projects as directed in the Request for Qualifications. Do not submit any additional documentation or information with this form. Qualifications may not exceed the number of pages as provided in this form package. Qualifications for Professional Planning Services on any other form will not be accepted.

The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you also are entitled to receive and review the information. Under Section 559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect. For inquiries call 512/416-4500.

AVIATION PLANNING TEAM

Indicate no more than four key team members, their respective roles (e.g., project manager, project planner) and relevant work experience. If a subconsultant is involved in critical components of the planning effort, their name and relevant qualifications should be listed as one of the four team members. If listed, a subconsultant should be identified as such on the "project role" line. For the time commitments, indicate for each team member, the percentage of time currently committed to other work, and the percentage of time necessary for this project.

Name: Perry Havenar, CM

Project role: Project Manager / Senior Aviation Planner

Years of airport planning experience: 27

Time required for proposed project: 60 % **Other concurrent time commitments:** 25 %

Relevant experience with similar airport projects:

Perry Havenar is Centurion's lead aviation planner and project manager with experience at over 150 airports. He has worked with TxDOT Aviation Division on planning projects at over 15% of Texas nearly 300 general aviation (GA) airports. Perry has extensive experience and expertise in planning, project management, and leadership. He executes all aspects of aviation planning and project development while providing each client with detailed communication during every project phase and training our new staff on how to do the job right for each client. Perry has completed Airport Master Plans, Development Plans, Action Plans, Terminal Plans, ALPs, and Environmental Assessments for Texas airports like Kerrville, Scurry County, San Angelo, and Killeen. He is a former Naval Aviator and commercial/instrument-rated pilot with over 1,000 flight hours bringing a user's perspective to each airport client and project.

Perry's relevant experience includes the Scurry County Airport ALP Update and Action Plan that identified terminal area redevelopment options and a new industrial park on the airport's west side. He led the Kerrville/Kerr County Airport Master Plan that analyzed the potential reuse of the Mooney Aircraft Company facilities. At Victoria Regional, Perry developed an ALP Update and Narrative with forecast demands that exceeded FAA's which got approval based on the thorough justification provided. Today he is working on ALP projects for Lampasas, Bay City, and Wood County airports. Each has its unique needs and Perry's approach seeks to serve each client airport with the right solutions.

Name: Molly Waller

Project role: Principal Planner

Years of airport planning experience: 17

Time required for proposed project: 15 % **Other concurrent time commitments:** 70 %

Relevant experience with similar airport projects:

Molly is an owner and the principal planner for Centurion Planning & Design. She is directly involved in all assignments, ensuring that project expectations and schedules are met. Molly led or was the principal planner for over 75 airport planning assignments across the U.S. For the past 12 years, she has focused her planning efforts in Texas, Louisiana, and New Mexico. She knows Texas Airports, TxDOT Aviation Division procedures, and FAA requirements well. Through her work at North Texas Regional, DFW International, McKinney National, Tyler Pounds, Gregg County, Mount Pleasant, and Victoria Regional Airports she gained a solid understanding of general aviation airport users as well as those things that makes each airport unique in their respective communities. Molly graduated from the University of Nebraska with a Bachelor's in Business Administration and a Master's in Community and Regional Planning. She is a member of numerous aviation organizations, including AAAE and TAC.

Her recent experience relevant to the Kimble County Airport (JCT) includes planning and ALP preparation at Victoria Regional Airport; North Texas Regional Airport, Ennis Municipal Airport; San Angelo Regional Airport; Double Eagle II Airport (Albuquerque, NM); Chennault International Airport (Lake Charles, LA); and Uvalde (Garner Field) Airports. The Victoria Regional and North Texas Regional assignments are especially relevant as both involved a new CIP and phased implementation plan to correct failing pavement conditions and geometry through pavement management plans. Her work with Scurry County guided local school districts on the advantages of having an aviation education program.

AVIATION PLANNING TEAM (continued)

Name: David Alexander, PE

Project role: Principal Engineer / "Plangineer"

Years of airport planning experience: 17

Time required for proposed project: 15 % **Other concurrent time commitments:** 60 %

Relevant experience with similar airport projects:

David, as an owner and principal engineer with Centurion, has over 17 years experience conducting project assignments at general aviation and non-hub airports across the state of Texas and many other states in the US. These assignments were primarily engineering in nature; however, he has developed a strong planning skill set in the development of alternatives that meet FAA design standards and requirements, assessment of facility needs based on existing and potential airport users and critical aircraft, development of a justified Capital Improvement Program (CIP), project cost estimating and constructibility analysis, and the needs of specific users like various branches of the U.S. military and U.S Customs and Border Patrol.

Born and raised in West Texas, David understands the nature of GA activity in rural areas. Based in San Angelo, he understands the need for travel via personal/business aircraft. As a licensed pilot and aircraft owner, David brings a unique perspective to the planning process as he uniquely understands the views of your airport tenants and users.

After graduating from Texas Tech University with a Civil Engineering degree, he began his career with the TxDOT on the highways side. While working at TxDOT, he gained experience in all aspects of plans, specifications, and cost estimate development. His time with a state agency has proven beneficial to his clients as he understands the inner-workings of government functions like project prioritizing, funding, and approval.

David's recent, most relevant experience for JCT includes the design and development of the newest 12-unit T-hangar at JCT. He also completed airspace/approach surface analysis along US 83 for the future I-69 corridor for JCT. David led the design of a new hangar for the Scurry County Airport (Snyder, TX) and taxiway rehab at Victoria Regional.

Name: Will Davidson, PE

Project role: Senior Project Engineer / "Plangineer"

Years of airport planning experience: 10

Time required for proposed project: 25 % **Other concurrent time commitments:** 55 %

Relevant experience with similar airport projects:

Will is a versatile engineer, passionate about planning/designing quality projects for his clients that will serve their needs deep into the future. After graduating from Texas Tech University with a Civil Engineering Degree, he began his career with a geotechnical testing firm. In this role, he managed materials testing projects and conducted field and lab work. As Will assisted with geotechnical/materials testing he learned the importance of planning, process, procedure, oversight, and quality control - the complete project life cycle - and especially on high profile government projects.

Upon relocating to San Angelo, TX, Will accepted a position as a design engineer with a mid-sized civil engineering firm. He gained valuable experience in the planning, design, and construction phases of municipal and airport projects (streets, sewers, lift stations, and airport improvements - runways, taxiways, and aprons). Since joining Centurion, Will's experience and expertise has proven invaluable working on various road rehabilitation projects in Irion County and at the San Angelo Regional Airport. Will successfully uses all the computer software required for aviation planning and design including AutoCAD Civil 3D, Infracore, and Global Mapper.

Will's recent experience relevant to JCT includes his work performing design/construction administration for the newest 12-unit T-hangar at JCT. His work on a new hangar, taxiway and apron for Scurry County/Winston Field included redesign, bidding, and construction administration. Will completed an 8' game fence project for the Upton County Airport. Will's planning prowess was exhibited as he developed alternatives and opinions of probable cost estimates during the San Angelo Regional Airport Master Plan. He completed the preliminary planning and analysis for a runway mill/overlay at Sierra Blanca Regional Airport in Ruidoso, NM. For Brownwood Regional Airport, Will completed the design and construction administration for a taxiway/apron rehabilitation project.

RECENT AIRPORT EXPERIENCE

List no more than the 10 most recent relevant projects designed within the last ten years.

Airport Name and Location	Airport Contact, Position, Phone Number	Prime or Sub	Project Start Date	Time Allowed in Project Schedule	Complete Yes or No	Brief Description	Category Code*
Victoria Regional Airport Victoria, TX	Lenny Llerena, AAE Executive Director (361) 578-2704	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	08/15/22	12 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Master Plan Update aimed at completing a full AGIS product, updating the ALP, and providing VCT with an achievable, phased CIP.	ALP/ADP
North Texas Regional Airport Grayson County, TX	Mike Livezy Airport Manager (972) 814-0553	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	11/15/20	18 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Airport Master Plan Update and Pavement Management Plan; CIP development; ALP preparation.	AMP/ALP
San Angelo Regional Airport San Angelo, TX	Jeremy Valgardson Airport Director (325) 659-6409	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	10/15/20	20 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Master plan with a strong focus on landside development, decoupling of runway ends, and financial planning for future improvements.	AMP/ALP
Bay City Regional Airport Bay City, TX	James Mason, C.M., ACE. Airport Manager (979) 244-5037	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	12/22/23	12 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ALP/AAP focusing on updates and future projects to be 1st transportation resiliency and disaster recovery/relief airport in TX.	AAP/ALP
DFW International Airport Dallas/Fort Worth, TX	Dillon Pettyjohn AVP Planning (561) 222-9660	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub	04/04/22	N/A	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	As part of an on-call contract with DFW our team has completed Exhibit "A" Property Map, Site Planning, and Airfield Modeling assignments.	ALP AAP
Winston Field, Scurry County Airport Snyder, TX	Dan Hicks County Judge (325) 573-8576	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	06/12/23	12 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ALP Update and Narrative focused on future development plans, public involvement/education, and 10-year CIP.	ALP ADP
Lampasas Municipal Airport Lampasas, TX	Finley deGraffenried City Manager (512) 556-6831	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub	08/01/23	12 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ALP Update and Narrative focused on vetting of airside/landside alternatives and a phased and actionable CIP.	AAP/ALP
Columbia Regional Airport Columbia, MO	Mike Parks Airport Manager (573) 817-5064	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub	08/09/23	24 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Responsible for landside/terminal area inventory, demand forecasting, facility needs, alternatives, sustainability, ALP, and public involvement.	AMP/ALP
Addison Airport Addison, TX (Perry's personal experience)	Joel Jenkinson, AAE Airport Director (972) 392-4855	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	02/19/14	18 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Plan focused on highest and best use of landside properties through a neighborhood concept, development standards, updated ALP, and GIS.	AMP/ALP
Skylark Field Killeen, TX (Perry's personal experience)	Mike Wilson Airports Director (254) 501-6100	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	08/07/14	14 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Plan focused on landside property maximization complete with fundable financial solution, 3-D airspace model, and updated ALP set.	AMP/ALP

* Category Codes: AAP – Airport Action Plan; ADP – Airport Development Plan; ALP – Airport Layout Plan; AMP – Airport Master Plan; EA – Environmental Assessment; WHA – Wildlife Hazard Assessment

PROJECT SCHEDULE

Based on the published project scope and your technical approach, indicate below the number of weeks and phases necessary to complete the project. **Do not include TxDOT review time.** Assume, however, that your work will require some revision after TxDOT review, and that the time required to address these comments should be included within your schedule. Project schedule is limited to this page only. List your proposed phase(s) and description(s):

	<u>WEEKS</u>
<u>Kickoff, Inventory, Forecasts, Facility Requirements</u> <ul style="list-style-type: none"> • <u>Form Committees, Kickoff Meeting, Inventory Airport Facilities</u> • <u>Develop Forecasts/Facility Requirements, Preliminary Alternatives</u> • <u>Deliver Working Paper #1/Review Meeting #1</u> 	12
<u>Alternatives, CIP, Implementation Plan, and Finances</u> <ul style="list-style-type: none"> • <u>Finalize Alternatives and Develop Preliminary Costs</u> • <u>Fine Tune Costs, Develop CIP, Formulate Implementation Plan</u> • <u>Deliver Working Paper #2/Review Meeting #2</u> 	8
<u>Airport Layout Plan</u> <ul style="list-style-type: none"> • <u>Develop ALP Base Mapping, Complete Airport Data Sheet</u> • <u>Identify/Evaluate Existing Obstacles to Airspace and Safety Areas</u> • <u>Create Full ALP Set and Property Map Update (SOPs 2.00 and 3.00)</u> 	8
<u>Project Deliverables and Public Engagement</u> <ul style="list-style-type: none"> • <u>ALP Update Narrative Report with Phased CIP/Implementation Plan</u> • <u>Full ALP Set and Property Map with SOPs 2.00/3.00 Checklists</u> • <u>Public Information Workshops and County Commission Briefings</u> 	4
<u>TOTAL TIME</u>	32

Proposed Technical Approach

Use the following three pages to discuss your understanding of and proposed approach to the project and optional summary. Highlight critical factors which could affect the project. If any, discuss alternative or additional items that you believe should be addressed in the project. You may add one 11" x 17" or smaller illustration page depicting items or locations within the narrative.

The KIMBLE COUNTY AIRPORT (JCT) serves a diverse region within the western reaches of the Texas Hill Country. The area surrounding JCT is experiencing growth and diversification. The aviation climate has changed at the Airport over the last 20 years. JCT's importance to Kimble County, City of Junction, and the region has been strengthened based on services and facilities. JCT has completed many of the projects recommended and shown within their last Airport Layout Plan (ALP). Today, JCT needs a justified, constructible, and realistic ALP with a supportive Airport Action Plan (AAP - Narrative Report) identifying future development that (1) meets FAA/TxDOT safety standards, (2) identifies financially feasible development, (3) evaluates the benefits of significant projects such as a new fuel farm or hangar expansion, and (4) results in an ALP and capital improvement plan (CIP) that aid in defining airport development and provide off-airport land use protections from incompatible development.

Why select the Centurion Team to undertake your ALP project? Simply put, we do planning differently. We, of course, follow all FAA and TxDOT AVN requirements for report and ALP preparation. But, more importantly, we advance each airport planning effort with a "JUSTIFIED DEVELOPMENT APPROACH" honed through years of assisting airports with runway extensions, proper hangar configurations or other landside development, and interactions with communities and economic development corporations regarding the financial impact an airport has on a community. Our firm leadership has 40+ years of experience justifying projects for grant support and preparing agency accepted CIPs. Our "Plangineers" (engineers directly involved in our planning projects) ensure each plan is constructible and that cost-effective alternatives are brought forth as our senior planning team marries their expertise with the financial implications of airport development. We count both David Alexander and Will Davidson as our "Plangineers" who have both served JCT. David provided design and airspace analysis services for the Airport in the past. Will completed design updates and performed all on-site construction observation and administration services for your most recent 12-unit T-hangar several years ago.

During our visits and conversations with County and Airport leadership, we recognize that many of the existing airside needs are met, and we identified the following six (6) airside and landside items that we are prepared to address during the Project. Once the outreach process begins, we anticipate other opportunities or challenges will surface that we will address through the various stages of plan development and stakeholder engagement.

1. **RUNWAY NEEDS:** JCT is one of the few airports west and northwest of the San Antonio/Austin area with more than one runway. Evaluation of runway orientation, length, width, and weight bearing capacity to serve long-term demand and use by the wide array of airport users must be completed. This, along with an examination of wind conditions and instrument flight procedure minimums is a critical element of maintaining JCT's utility during all weather conditions and especially during inclement weather events.

2. **ENCROACHMENT/AIRSPACE PROTECTION:** Until recently, JCT's surrounding airspace seemed unencumbered by encroachment. The location of other existing and potential transportation infrastructure like US Highways 83 and 377, and the potential transition to Interstate Highway 69 and the various elements and impacts they bring must be considered. Airspace associated with existing, improved, or new instrument flight procedures could also be impacted.

3. **AVIATION FUEL SYSTEM:** The increasing frequency of business jet traffic at JCT adds to the need for improved aviation fueling systems that will provide this category of airport users with the best service in the region. Looking into a new Jet-A and AvGAS/100LL fueling system and potential for operating a Jet-A fuel truck will make a major impact on business aircraft use of JCT and bring a greater level of profitability and service its aviation community. The advent of electric vertical takeoff and landing (eVTOL) vehicles, coupled with the growing numbers of hybrid and electric automobiles in the region, leads to the need for a close examination of the infrastructure and costs to provide auto and aircraft recharging capabilities at JCT.

4. **HANGAR DEVELOPMENT / REDEVELOPMENT:** Future hangar locations to accommodate a growing waiting list and potential influx of new based aircraft from the San Antonio area is critical. Hangar prices and ground leases in San Antonio have aircraft owners looking further out and considering the clean air opportunities that exist at JCT. Having a cohesive plan in place that answers the question of "Where can I build my next hangar?" is key.

Proposed Technical Approach (continued)

5. **LAND USE:** JCT has ample landside property. Only part of this property is used for aviation related purposes like terminal, hangars, aircraft parking, and fueling. Defining the highest-best land use and establishing competitive lease rates is on the critical path to determining where the next development could occur. Our approach identifies Airport/County property needed for aeronautical purposes, highlighting properties that could be used for other functions but still support JCT with revenue through regionally competitive lease rates.

6. **PUBLIC INVOLVEMENT/ENGAGEMENT:** The airport planning process is a great tool to educate airport users, stakeholders, and County/City leadership regarding the nuances of airport operations, development, and obtaining funding assistance from TxDOT/FAA. We understand the County/Airport leadership's desire for an appropriate outreach and involvement program that our team's experience provides.

Fortunately, the planning process we recommend and follow will address these issues and provide you with a flight plan for completing needed airport improvements within your budget that align with JCT's future. We will complete your Project consistent with current FAA standards; develop a phased, achievable, and actionable CIP based on existing and forecast operational need and financial metrics; prepare an updated Airport Layout Plan (ALP) and Property Map in accordance with FAA SOPs 2.00 and 3.00; establish attainable goals based on approved forecasts; examine runway safety area (RSA) studies/determinations per FAA SOP 8.00; evaluate options for hangar development; outline the best location for a new aviation fuel storage and delivery system; and update a Height & Hazard (H&H) Zoning Ordinance and Map to better protect JCT's airspace, access, and utility. Our team, with guidance from the County and JCT, will be focused on forecasts, project justifications, and CIP costs, allowing the carefully compiled results that can be used as a business/implementation plan for the next 10+ years.

AIRPORT PLANNING PROCESS: The Centurion Team firmly believes the airport planning process should be complete within 6-10 months of the notice to proceed. This schedule allows the planning process to remain fresh and interesting for airport stakeholders keeping the momentum to carry through with short-term project implementation and long-term vision. The ALP Update and Airport Action Plan will contain six (6) sections:

1. **INVENTORY:** This is the introductory phase that lays the Project's foundation. We will maximize previous Airport and County/City studies along with design projects that have recently been completed. Facilities, services, and JCT's service area will be identified and documented. We will complete an airspace review of existing data identifying potential obstructions/obstacles to current and proposed airspace. Centurion will show these within the ALP set, and make recommendations for mitigation aligned with a Height & Hazard Zoning Ordinance based on future FAR Part 77 imaginary airspace surfaces.

2. **FORECASTS:** Understanding an airport's operational parameters is essential for guiding the final product toward a cohesive solution. Factors that impact aviation forecasts include socioeconomics, aircraft/pilots in the service area, historical data for based aircraft/operations, technology/business development, etc. Forecast development will guide the critical/design aircraft identification that guides airfield geometry and the safety areas needed for compliance with TxDOT/FAA standards for existing and future conditions.

3. **FACILITY REQUIREMENTS:** FAA design standards will be applied to the forecast of demand to identify recommended airfield and terminal area facility needs. These facilities will be identified (i.e., apron, runway length, hangars) in gross areas and factor directly into the development of alternatives at JCT.

4. **ALTERNATIVES:** Airside facility (i.e., runways, taxiways, etc.) and landside facility (i.e., terminal, hangars, and support functions) alternatives will be created to meet identified requirements and needs expressed by JCT and its tenants. The alternatives evaluation will be robust, providing JCT and stakeholders a broad base to develop the Airport's future. During the alternatives process with Scurry County/Winston Field, we worked with a committee to arrive at a preferred development concept that satisfied existing tenants, airport management, and the County.

After thoroughly vetting development alternatives, a recommended development concept will be prepared. Our "Plangineers" will provide constructibility analysis for each development concept and create preliminary opinions of probable cost for major airport improvements. Their local expertise is critical for maintaining a CIP that is realistic and justifiable. These efforts will provide JCT with the decision-making tools to arrive at a preferred development direction vetted by our team in partnership with the Airport, County, and TxDOT.

5. **FINANCIAL and IMPLEMENTATION:** We will prepare a demand-based, phased implementation plan focused on JCT and the County's ability to fund its CIP through the next 10+ years. We will analyze the funding mechanisms available applying the right, local dollars towards maximizing State and Federal grants with a direct approach that will guide the planning process towards an implementation strategy that aligns with revenues and expenses.

Proposed Technical Approach/Optional Summary

As an option, you may utilize this page to include any additional information about your firm, project team or approach, schedule, previous experience, specialized skills, or anything else that you feel pertinent to the specifics of the project scope identified in the Request for Qualifications for Aviation Planning Services that has not been included elsewhere.

The results will be a flexible yet actionable plan allowing projects to be pulled forward or pushed out based on situational demands and changing conditions. Examination of rates and charges will let the JCT update lease rates and improve revenue streams. At Victoria Regional, our team developed a CIP that has allowed the Airport to garner favorable funding to redevelop airfield pavement in compliance with new geometry maximizing airport utility.

6. AIRPORT LAYOUT PLAN (ALP): The ALP base map, that includes pavements, buildings, safety areas, and airspace, will be built on existing data provided by the Airport/County/TxDOT. An airport airspace analysis will be completed specifying what existing/proposed objects are airspace obstacles/obstructions, by what degree or amount, and include mitigation strategies to keep JCT's existing and future airspace safe. The ALP set will be developed in accordance with the FAA's SOP 2.00. This checklist style document is employed to validate information is complete, accurate, and justified. Our team will submit a completed SOP 2.00 Checklist with the ALP for Airport/County/TxDOT review. Our team will collect and use property data, fee-simple and easement, to create an updated APM in accordance with FAA SOP 3.00. Property data will be shown on the APM providing the County and Airport with a sure understanding of airport fee-simple property and easements.

PUBLIC OUTREACH: Essential to the planning process is community involvement. Centurion's Team will engage County/Airport staff in forming a Project Steering Committee (PSC) of 5-8 individuals that will locally focus and guide the Project providing insight and direction. Centurion has successfully used similar PSCs to seamlessly achieve local input and communicate project objectives and outcomes. We can employ periodic open-house style public information workshops allowing those with airport interest the opportunity to see progress, engage, learn, and provide input. We may engage Kimble County's leadership through periodic Commissioner's Court briefings. These help educate and inform the Commissioners as they guide and approve JCT's future. Our Team has successfully used these methods working with Victoria County, Town of Addison, City of Killeen, and Scurry County during their airport planning projects.

FINAL DELIVERABLES: We will complete the Project consistent with current FAA standards with a supportive ALP, examine regional rates & charges for hangar/land leases, develop a phased, achievable, and actionable CIP, prepare a new APM in accordance with FAA SOP 3.00, establish attainable goals based on approved forecasts, reexamine any runway safety area (RSA) studies/determinations, and develop a Height and Hazard Zoning Ordinance update.

ABOUT CENTURION: In 2018, Molly Waller and David Alexander, PE decided it was time for a change. They wanted to create a company that is focused 100% on the success of their clients. With Molly and David's 40+ years of combined professional services consulting experience, Centurion has become a proud provider of airport planning, surveying, and civil engineering services to a wide variety of Airport, City, County, and State organizations/facilities.

Leadership-Reliability-Time-Tested Expertise: The word Centurion conveys strength, trustworthiness, dedication, and quality – desirable attributes for an aviation/airport consultant. We want our work to reflect enduring quality. We want to inspire confidence in our clients. We want them to know they can seek us out, and that we'll deliver accurate and dependable services. When you choose Centurion, you're choosing dedication, strength, and excellence in planning, surveying, and engineering.

In our day to day, we incorporate a timeless approach to modern business. Technology has its place in our work and as much as we embrace and apply technology in our personal and professional lives, the Centurion Team honors certain traditional ways of doing business. We steer clear of mass emails, confusing spreadsheets, and voluminous documents. Our Team believes in the old fashioned way of creating long-standing partnerships – the "let's sit down in a room and figure this out together" approach to developing unique, client-crafted solutions to today's planning, design, and construction challenges that drive toward each client's vision and mission.

The Centurion Team can be your trusted aviation planning advisor. This Project will be as unique as JCT as it sets today's foundation and leads toward tomorrow's market demands through achievable goals that move the needle for the Airport, stakeholders, residents, and the business community of Junction and Kimble County, Texas. We will deliver an ALP Update and Airport Action Plan that addresses your vision and sets the stage for JCT's future! Thank you for your consideration. It would be an honor to be selected to work with the Kimble County Airport.

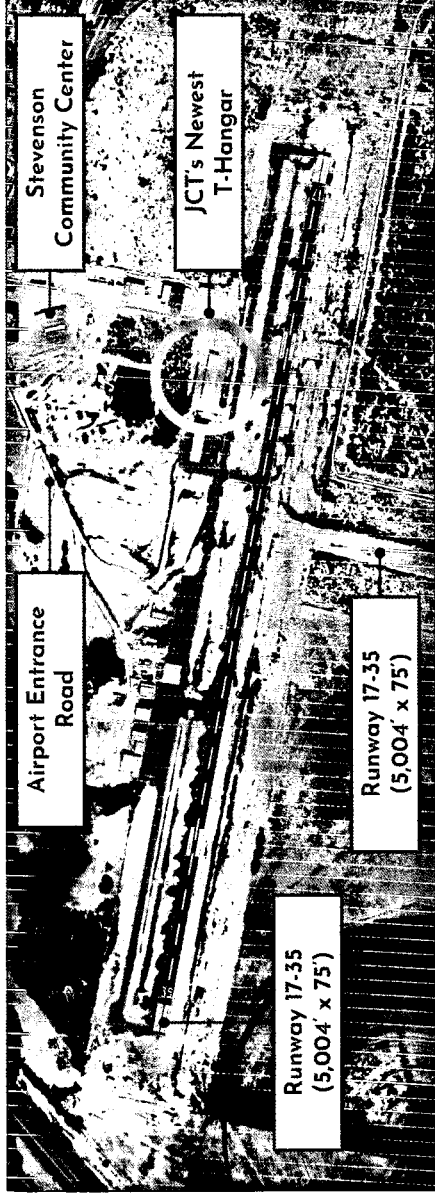
KIMBLE COUNTY AIRPORT

AIRPORT LAYOUT PLAN (ALP) WITH NARRATIVE REPORT

About Us

Centurion Planning & Design (Centurion), is an airport planning and design firm with our two primary offices in San Angelo and Bedford, Texas. More than 100 general aviation airports have benefited from Centurion's expertise and unique approach to planning and design. We take great pride in our history of successfully completing assignments throughout the region. We have established relationships in the aviation community and airport funding agencies, including TxDOT Aviation and the FAA.

Centurion's experienced staff will address the specific requirements of JCT as an airport that serves a diverse region in the western reaches of the Texas Hill Country. We will collaborate with you to address runway needs, airspace protection, fuel system upgrades, hangar development, efficient land use, and public outreach. We are located nearby, and stand ready to hear your plans for the airport, and prepare an actionable roadmap to achieve them.



Our Principal Engineer and Project Engineer Have Experience at Kimble County Airport. David Alexander and Will Davidson were an integral part of the design and development for your newest 12-unit T-hangar. David also completed preliminary airspace approach/obstacle analysis along US-83 for the future I-69 corridor north of JCT. Will performed design and construction administration for this T-hangar project. This experience gives our team a head start to work on a justified, constructible, and realistic ALP with a supportive Airport Action Plan.



Molly Waller
CEO/Principal Planner



David Alexander, PE
Principal Engineer



Perry Havenar
Project Manager



Will Davidson
Project Engineer

Kimble County Airport's Planning Process

Qualifications for Aviation Planning Services

Project Information

Date Submitted: 03/12/24

Airport Name: Kimble County Airport

TxDOT Project ID: 24ALJNCTN-00047

TxDOT Project Manager: Ben Breck

Firm Information

Firm Name: KSA

Mailing Address: 8866 Synergy Drive, McKinney, Texas 75070

Physical Address: 8866 Synergy Drive, McKinney, Texas 75070

Contact Name: Michael Mallonee

Position: Aviation Practice Leader

Telephone: (972) 542-2995

Fax: (972) 542-6750

E-Mail: mmallonee@ksaeng.com

Information Submitted and Verified by:

Michael Mitchell, EdD, CM

03/12/2024

Name (Typed)

Date

Senior Aviation Planner

Title

This form must be utilized to present qualifications for aviation planning projects as directed in the Request for Qualifications. Do not submit any additional documentation or information with this form. Qualifications may not exceed the number of pages as provided in this form package. Qualifications for Professional Planning Services on any other form will not be accepted.

The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you also are entitled to receive and review the information. Under Section 559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect. For inquiries call 512/416-4500.

AVIATION PLANNING TEAM

Indicate no more than four key team members, their respective roles (e.g., project manager, project planner) and relevant work experience. If a subconsultant is involved in critical components of the planning effort, their name and relevant qualifications should be listed as one of the four team members. If listed, a subconsultant should be identified as such on the "project role" line. For the time commitments, indicate for each team member, the percentage of time currently committed to other work, and the percentage of time necessary for this project.

Name: Michael Mallonee, M.A.S.

Project role: Principal and QA/QC

Years of airport planning experience: 18

Time required for proposed project: 25 % **Other concurrent time commitments:** 75 %

Relevant experience with similar airport projects:

As KSA's Aviation Planning Practice Leader, Mallonee has overseen 60+ planning projects ranging in scale from Reliever/National, Large-Hub Commercial Service, and small general aviation airports. He is intimately familiar with the Texas general aviation industry having previously served on Planning Advisory Committees for several airports in Texas. As a consultant, Mallonee led studies at Fort Worth Spinks (FWS), Granbury Regional (GDJ), Mid-Way Regional (JWY), New Braunfels Regional Airport (BAZ), Austin-Bergstrom International Airport (AUS), Max Westheimer Airport (OUN) in Norman, OK, and Double Eagle II (AEG) in Albuquerque, NM. He and Michael Mitchell are currently conducting an environmental assessment for a runway extension at Stephenville Municipal Airport. In his previous career, he spent eight years as an aviation expert for the North Central Council of Governments, where he worked with the FAA Southwest Region, the Texas Department of Transportation, elected officials and led the Air Transportation Technical Advisory Committee (ATAC). He led the 16 County wide North Central Texas General Aviation System Plan and served on the Super Bowl XLV Aviation Action Team. Mallonee was recognized in 2020 as a Rising Star in the AEC industry by Civil and Structural Engineer Magazine and is a licensed private pilot with a Master's Degree from Embry-Riddle Aeronautical University. He will serve as Principal, responsible for the overall successful completion of your project and client satisfaction.

Name: Michael Mitchell, Ed.D., C.M.

Project role: Project Manager

Years of airport planning experience: 9

Time required for proposed project: 40 % **Other concurrent time commitments:** 60 %

Relevant experience with similar airport projects:

Michael Mitchell is a skillful and technical planner and also serves as KSA's in-house environmental planner. He will run day-to-day project management with a focus on communication and collaboration. Michael is currently serves in this capacity for several planning projects throughout Texas. He will also lead technical analysis documentation, supporting exhibits, and focus on justification of airport design standards. Michael is an FAA licensed pilot and aircraft owner. He has extensive experience with corporate aircraft management and charter operations at airports in Texas. While working for DFW based Executive AirShare, he supported management of business jets such as Phenom, Citation, and Gulfstream aircraft and maintains a solid understanding of the corporate general aviation industry and aircraft operational requirements. He recently received his Doctorate of Education (EdD) in Aviation & Space Science and serves as an adjunct professor at Southeastern Oklahoma State University, where he instructs Air Transport to undergraduate candidates. Throughout his career, Michael has been involved with a wide variety of projects including the ALP Updates for Marfa Municipal and Presidio-Lely International Airports in South Texas. Additionally, he has been involved with multiple projects a medium and large-hub airports across the U.S., including Dallas Fort Worth International Airport, Chicago O'hare International Airport, William P. Hobby Airport, and Dallas Love Field. Recently, Michael has supported the Airport Expansion & Development Program at Austin-Bergstrom International Airport.

AVIATION PLANNING TEAM (continued)

Name: Logan Hutto, C.M.

Project role: Aviation Planner

Years of airport planning experience: 2

Time required for proposed project: 40 % **Other concurrent time commitments:** 60 %

Relevant experience with similar airport projects:

Logan Hutto is a skillful and technical planner and also serves as KSA's in-house Part 107 drone pilot. He will produce supporting exhibits and focus on technical analysis documentation. Logan is known for his knowledge in niche markets such as UAM/AAM integration and brings a unique experience to the team from his previous work in the Aviation GPS, ADS-B, and evolving technologies market. Logan has experience working in an ever changing industry and understands the pace that must be met to serve the demands of future development opportunities. Logan strives to apply his knowledge of advancing technologies to create a safer National Airspace System, one airport at a time.

Logan earned his C.M. designation from the American Association of Airport Executives in January 2022, has a Masters of Science in Aviation and Space, and a Bachelors of Science in Aerospace Administration and Operation from Oklahoma State University. Throughout his career, he has worked on airports throughout Texas, Oklahoma, and Louisiana, including Burnet, Fort Worth Spinks, TSTC Waco, Cherokee County, Angelina County, Maverick County, Granbury Regional Airport, Durant Regional and Beauregard Regional Airport.

Name: Craig Phipps, P.E.

Project role: Project Engineer and QA/QC

Years of airport planning experience: 31

Time required for proposed project: 25 % **Other concurrent time commitments:** 75 %

Relevant experience with similar airport projects:

Craig Phipps has provided professional airport engineering services for more than 100 projects at 50 Texas airports with total improvement costs exceeding \$285 million. Today, Craig serves as KSA's Aviation Practice Director and Vice President. In the 22 years since opening KSA's Sugar Land office, Craig has excelled at delivering projects on time, within budget, and with an exceptional level of customer service. Over the last 30 years, Craig's experience extends beyond Texas into all areas of the FAA's Southwest Regional. He has developed a reputation as a leader in the industry and has built relationships in the FAA's District and Regional Offices as well as throughout TxDOT Aviation. In this role, Craig will utilize his longstanding relationships with the FAA and TxDOT Aviation Division to be proactive in addressing issues with programming for future construction. Craig will supplement the efforts of our planning team with his expansive airport engineering experience.

RECENT AIRPORT EXPERIENCE

List no more than the 10 most recent relevant projects designed within the last ten years.

Airport Name and Location	Airport Contact, Position, Phone Number	Prime or Sub	Project Start Date	Time Allowed in Project Schedule	Complete Yes or No	Brief Description	Category Code*
Presidio County Airports Airport Development Plan Presidio County, TX	Chase Snodgrass Airport Director (832) 588-8888	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	05/01/19	9 Months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Development Plan prepared for both county airports focused on land use preservation, detailed CIP, and Minimum Standards.	ADP
Angelina County Airport ALP Update/Narrative Lufkin, TX	Gary Letney Airport Manager (936) 635-1542	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	04/01/23	12 Months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Airport Layout Plan (ALP) focusing on optimal runway extension analysis, new terminal area development, CIP, and new airport role.	ALP
Burnet Municipal Airport ALP Update/Narrative Burnet, TX	Adrienne Feild Airport Manager (512) 756-3324	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	03/01/22	12 Months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Airport Layout Plan (ALP) Update with Narrative, focused on Terminal Area Development, maximizing facilities, and land use/zoning.	ALP
Fort Worth Spinks Airport Airport Master Plan Fort Worth, TX	Joe Hammond Assistant Airport Director (817) 988-4406	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	02/01/23	12 Months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Airport Master Plan update including pavement evaluation, noise contours, development needs, detailed CIP, and UAM/UAS opportunities.	AMP
Castroville Municipal Airport ALP Update/Narrative Castroville, TX	David Kirkpatrick Airport Manager (830) 538-2782	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	04/01/22	10 Months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Airport Layout Plan (ALP) with Narrative including private land-side development options, complex land-use issues.	ALP
Mid-Way Regional Airport Master & Business Plan Mid-Way Regional, TX	Sharlette Wright Airport Manager (972) 923-0080	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	06/01/23	12 Months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Airport Master Plan with associated Business Plan to evaluate rates and charges, governance, economic development, and facility charges.	AMP/ ABP
Granbury Regional Airport Airport Master Plan Granbury, TX	Pat Stewart Airport Manager (817) 579-8853	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	11/01/20	10 Months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Master Plan focusing on the strategic layout and location for new terminal area, detailed CIP, and future alternative layouts for expansion.	AMP
Del Rio International Airport Airport Master Plan (Part 139) Del Rio, TX	Juan Onofre Airport Manager (830) 774-8610	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	02/01/20	12 Months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Commercial Service Airport Master Plan with runway length feasibility, airspace analysis, air carrier impacts, and SWOT.	AMP
Mid-Valley Airport Airport Business Plan Weslaco, TX	Andrew Munoz Airport Director (956) 454-1098	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	01/01/15	12 Months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Business plan defining the steps needed to take the airport to the "next level", capitalizing on location.	ALP
Cherokee County Airport ALP Update/Narrative Rusk, TX	Clint Goff Airport Manager (903) 586-8219	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	04/01/23	12 Months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Airport Layout Plan (ALP) Update with Narrative, focused on maximizing facilities, taxiway configuration, and land use/zoning.	ALP

* Category Codes: AAP – Airport Action Plan; ADP – Airport Development Plan; ALP – Airport Layout Plan; AMP – Airport Master Plan; EA – Environmental Assessment; WHA – Wildlife Hazard Assessment

PROJECT SCHEDULE

Based on the published project scope and your technical approach, indicate below the number of weeks and phases necessary to complete the project. **Do not include TxDOT review time.** Assume, however, that your work will require some revision after TxDOT review, and that the time required to address these comments should be included within your schedule. Project schedule is limited to this page only. List your proposed phase(s) and description(s):

	WEEKS
Project Formulation / Inventory and Data Collection	8
<ul style="list-style-type: none"> • Analyze Strengths, Weaknesses, Opportunities, and Threats (SWOT) 	
<ul style="list-style-type: none"> • Data Inventory, Survey of Previous Studies 	
<ul style="list-style-type: none"> • Facility Data / Site Visit & Coordination Meetings 	
Airport Demand Forecast and Facility Requirements	12
<ul style="list-style-type: none"> • Forecast of Aviation Demand 	
<ul style="list-style-type: none"> • Critical Aircraft Determination 	
<ul style="list-style-type: none"> • Existing and Future Facility Needs Analysis (Airspace as needed) 	
Alternative Development	18
<ul style="list-style-type: none"> • Airside (i.e., runway, taxiway, apron, geometry, AAM/UAM) 	
<ul style="list-style-type: none"> • Landside (i.e., hangars, apron, access, FBO services) 	
<ul style="list-style-type: none"> • Environmental Review / Analysis / Inventory 	
ALP / Capital Improvement Plan & Implementation	12
<ul style="list-style-type: none"> • Cost Estimates, Phasing Plan/Playbook 	
<ul style="list-style-type: none"> • Height Hazard Review 	
<ul style="list-style-type: none"> • Airport Layout Plan Drawings / Implementation Plan 	
<u>TOTAL TIME</u>	40

Proposed Technical Approach

Use the following three pages to discuss your understanding of and proposed approach to the project and optional summary. Highlight critical factors which could affect the project. If any, discuss alternative or additional items that you believe should be addressed in the project. You may add one 11" x 17" or smaller illustration page depicting items or locations within the narrative.

AVIATION IN THE LAND OF LIVING WATERS

Located 107 miles northwest of San Antonio and 120 miles west of Austin, Kimble County and the City of Junction serve as a gateway to the outdoor wonders of west Texas. A region where hunting and outdoor adventure draw visitors from around the world, the county has witnessed exponential growth highlighted by the access provided by the Kimble County Airport (JCT). Your KSA team is ready to serve as an extension of your staff as we craft a plan for the future of JCT. We are intimately familiar with the aviation needs of the region, having completed recent studies in Hondo, Castroville, and New Braunfels. We understand, that to secure JCT's greatest asset, we must prepare a living and dynamic plan for the future growth of the Airport. KSA's plan will be realistic and practical, considering options for strategic development that will propel growth throughout your community.

To prepare for the future, the airport planning process for Kimble County must focus on more than airport operations. It must consider operational functions, short- and long-term opportunities for business, economic development for the community and region, and the standards that development will take. The KSA team will craft a dynamic development concept that allows for easy transition or reconfiguration if the focus or opportunities change within the planning horizon (20-years). It is imperative the study is undertaken in a manner that will ensure facility sustainability and potential profitability.

WHY SELECT THE KSA TEAM

Our team of planners are not only experienced airport professionals, pilots, and aviation enthusiasts; we also have experience in obtaining project support from funding agencies to develop a solid and realistic Capital Improvement Program (CIP). We artfully navigate TxDOT Aviation grant programs and policies to help justify and implement projects. Our approach will focus on the importance of each runway to the National Airspace System (NAS).

1. UNPARALLELED TEXAS PLANNING EXPERIENCE: Our seven (7) person strong planning team boasts an average of 20 years of industry experience and over 125+ planning studies (40+ for TxDOT Aviation) of various complexities, types, and sizes (Commercial Service and General Aviation). Each of our planners offer an extra layer of expertise within the overarching planning umbrella as well as specific focus in areas such as airspace obstruction analysis, on and off-airport land use compatibility planning, airport management, finance and leasing, environmental clearance, forecasting, and Part 107 drone services. AVIATION IS OUR PASSION! Our team includes two (2) FAA-licensed pilots and two (2) FAR Part 107 drone operators. Additionally, over half of our staff have worked in both private and public sectors, including TxDOT Aviation and the North Central Texas Council of Governments (NCTCOG), allowing us to offer a range of perspectives on solutions and strategies.

2. LOCATION: As a Texas-based firm, KSA has over eight (8) offices statewide, providing ease of travel and access to your airport. Given our planner's location and proximity to you airport, meetings and site visits will be completed efficiently and effectively. Our team has extensive experience in the state of Texas, having completed numerous airport planning assignments at airports across the state including Castroville Municipal Airport, Burnet Municipal Airport, New Braunfels National Airport, South Texas Regional Airport at Hondo, and Austin-Bergstrom International Airport, to highlight a few.

3. TURNKEY SERVICES: Our planning products and services receive support from in-house professional engineers. They help provide the necessary expertise concerning technical design challenges and provide detailed and realistic cost estimates, resulting in a feasible Capital Improvement Plan (CIP).

Proposed Technical Approach (continued)

PROJECT MANAGEMENT AND APPROACH TO KEY ISSUES

PROJECT INITIATION: The KSA team will focus on CONSENSUS BUILDING. We are listeners first. Without hearing your needs, we can't adequately provide our expertise. Therefore, our first step will be to host an interactive Strengths, Weaknesses, Opportunities, and Threats (SWOT) exercise with your stakeholders to gain perspective on YOUR mission for moving Kimble County Airport (JCT) into the future. This will involve creating a Planning Advisory Committee (PAC) made up of city/county officials, airport board members, and other stakeholders to guide the technical input for the plan. We also value perspective outside the fence and will create a Public Outreach Plan to inform the citizens about the value of the Airport.

LAND USE COMPATIBILITY: Our expertise includes assisting various airports with updating and implementing new zoning regulations to protect their airport as part of a planning exercise. We will incorporate Kimble County, the City of Junction, and other identified stakeholders personnel in our meetings on approaches to support economic development while protecting the Airport. The identification and allowance of proper land use around an airport is paramount to protecting the general welfare, health, and safety of a community as well as achieving the goals of the National Airspace System (NAS). Land use compatibility aims to provide clear space or buffer between aircraft and other objects. We will clearly communicate this as a section of your document to give TxDOT Aviation confidence that the Airport has taken steps to preserve the facility and meet grant assurances. This results in an attainable, usable Height Hazard Zoning Map for local use in protecting the Airport and public investment.

INVENTORY: This element is critical in the planning process because it establishes the foundation for the planning study. We will collect detailed information about the Airport's fuel sales, operations, facility conditions, etc. In addition to these traditional inventory tasks, the KSA team will conduct an analysis of existing and potential users of the Airport, specifically those that own and operate aircraft demand high-end services such as business jets. Local hunting and State Parks draws visitors from across the country. This information, along with detailed tenant and user data will be critical in determining the Airport's existing and future facility needs, specifically in regard to funding for any potential runway and taxiway improvements.

FORECAST AND FACILITY NEEDS: Forecasts will provide logical, reasonable, and market demand estimates of future based aircraft (number and type); aircraft operations, and critical or design aircraft (existing and future). This planning study will review available existing operational data and develop a forecast of operations for the short- (0-5 years), intermediate- (6-10 years), and long-term (11-20 years) periods. Forecasts will be based on a baseline figure considering the most recent 12 calendar months of activity with FAA national forecasting methodology percentages applied to determine the appropriate future level of operations broken down by category of aircraft. Forecasts help bridge the gap in determining the number and types of aircraft that will operate and base at the airfield. The result of this analysis will highlight a realistic market and operational demand to aid in potential funding priorities through TxDOT Aviation. Upon completion of the forecast, aviation facility requirements will be established for use in the Alternatives Analysis.

ALTERNATIVES: Our planning process is creative while remaining cognizant of the current FAA requirements regarding airport design. A minimum of three alternatives will provide options that address facility requirements in a variety of ways. These will focus on expanding the potential development within the terminal area, preserving critical infrastructure, and also presents options for private investment. As depicted on the supplemental exhibit, the KSA team has already placed much thought into evaluating conceptual development options. This is one of many possible solutions that will be evaluated during the planning process. The alternatives we envision for JCT will be dynamic and we will ensure proper stakeholders are consulted, benefit and cost are quantified, and TxDOT requirements are met. Airport staff, city leadership, and tenant needs will drive this vision with KSA assistance to ensure it meets FAA and TxDOT guidelines. The proposed layout is conceptual but will serve as the foundation for discussion at the beginning of the conceptual alternatives analysis. As a team, KSA will present innovative and implementable concepts and will be the basis for discussions moving ahead with your input. We place special importance on visualization of alternatives, and we will provide renderings and exhibits to help communicate the vision for the future.

Proposed Technical Approach/Optional Summary

As an option, you may utilize this page to include any additional information about your firm, project team or approach, schedule, previous experience, specialized skills, or anything else that you feel pertinent to the specifics of the project scope identified in the Request for Qualifications for Aviation Planning Services that has not been included elsewhere.

RECOMMENDED DEVELOPMENT PLAN: This plan will be selected to be depicted on the Airport Layout Plan (ALP) drawings. The deliverable of this effort will be to fulfill the data-collection requirements for updating a paper Airport Layout Plan (not eALP), adhering to AC 150/5070-6B "Airport Master Plans," AC 150/5300-13B "Airport Design" and the FAA SOP 2.0 for ALP Checklists. Anticipated sheets include the Airport Layout Drawing, Existing Obstruction Data for Airspace Drawing, Inner Portion of the Approach Surface Drawings, Land Use Drawing, Existing Exhibit A - Property Map. These maps will help provide the basis for the County and/or local entities to encapsulate the airport within Height Hazard Zoning overlay zone or other adopted zoning documents.

CAPITAL IMPROVEMENT PROGRAM/FINANCIAL ANALYSIS: This plan will be broken out yearly (including maintenance costs), so you will be prepared to budget accordingly. These programs help dictate guidance on how to implement the findings and recommendations of the planning effort. Costs will be broken out by funding sources dependent upon the type of project reflected. Most importantly, trigger points for demand will be developed to ensure a flexible CIP is clearly communicated while considering the increase in overall construction costs. Additionally, with the recent Bipartisan Infrastructure Law (BIL), new money will be entitled to Kimble County Airport (currently \$144,000 for FY 2024). This additional funding will be factored into the development of the overall CIP.

CAPABILITY TO PERFORM SCOPE OF SERVICES

SCHEDULES/DEADLINES: We will commit to getting this project completed in less than 10 months pending FAA and client review times. We have the available workload to get this study done efficiently. Our dedicated planning staff allows us to produce work quickly. The KSA team has prepared hundreds of aviation projects for TxDOT Aviation and understands budgetary and schedule requirements, which have resulted in solid returns on investment at the Airport. The professionals dedicated to this project have extensive airport planning, environmental, and engineering experience and familiarity with your needs. We will plan to submit the ALP for internal TxDOT Aviation review prior to moving ahead with a financial plan in order to gain overlapping workflow and schedule. This should provide adequate time to get the ALP into FAA review (via the OEAAA portal) with suitable time to complete the project concurrently with the final narrative report. KSA has completed all of our TxDOT planning studies on schedule.

WE HAVE A 40 YEAR HISTORY AT OVER 200 AIRPORTS IN THE FAA SOUTHWEST REGION and have a complete understanding of Texas aviation and what is required to succeed in the industry. KSA added airport planning services in 2013 to help our airport clients look beyond current construction projects and ensure development is compatible long-term. We now have seven (7) fully dedicated professional airport planners on staff with a variety of expertise in all facets of aviation planning. Michael Mitchell will serve as your Project Manager. Michael is intimately familiar with airport projects throughout Texas having led studies at Fort Worth Spinks Airport, Mid-Way Regional Airport, Marfa Municipal Airport, and Presidio-Lely International Airports. He will lead PAC meetings and public outreach. Michael is a proactive communicator and will ensure you are updated during all project phases. Your KSA planning team is ready to serve as an extension of your staff as we work to craft the future of the Kimble County Airport

KSA IS READY. WE BUILD PEOPLE WHO BUILD THE FUTURE

KSA

PAVEMENT CONDITION REPORT & STRENGTH ANALYSIS

EXECUTIVE HANGAR DEVELOPMENT

T-HANGAR DEVELOPMENT

Automated Weather Observing System - AWOS

PRIN

NEW TER

FUEL FAR



Qualifications for Aviation Planning Services


Project Information

Date Submitted: 03/13/24
Airport Name: Kimble County Airport
TxDOT Project ID: 24ALJNCTN
TxDOT Project Manager: Ben Breck

Firm Information

Firm Name: Woolpert, Inc.
Mailing Address: 720 South Colorado Boulevard; Suite 1200-S; Glendale, CO 80246
Physical Address: 720 South Colorado Boulevard; Suite 1200-S; Glendale, CO 80246
Contact Name: Kari Campbell
Position: Director, Client Relations and Innovative Solutions
Telephone: 806.418.0288
Fax: 937.461.0743
E-Mail: kari.campbell@woolpert.com

Information Submitted and Verified by:



Travis Vallin	03/13/24
Name (Typed)	Date
Vice President	
Title	

This form must be utilized to present qualifications for aviation planning projects as directed in the Request for Qualifications. Do not submit any additional documentation or information with this form. Qualifications may not exceed the number of pages as provided in this form package. Qualifications for Professional Planning Services on any other form will not be accepted.

The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you also are entitled to receive and review the information. Under Section 559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect. For inquiries call 512/416-4500.

AVIATION PLANNING TEAM

Indicate no more than four key team members, their respective roles (e.g., project manager, project planner) and relevant work experience. If a subconsultant is involved in critical components of the planning effort, their name and relevant qualifications should be listed as one of the four team members. If listed, a subconsultant should be identified as such on the "project role" line. For the time commitments, indicate for each team member, the percentage of time currently committed to other work, and the percentage of time necessary for this project.

Name: Jeff Borowiec, PhD

Project role: Project Manager

Years of airport planning experience: 30

Time required for proposed project: 40 % **Other concurrent time commitments:** 50 %

Relevant experience with similar airport projects:

Jeff has more than 30 years of experience serving as project manager and principal investigator on dozens of studies pertaining to all airport facets. This includes advanced airport layout plans (ALP), advanced air mobility, airport master plans, airport operations, airport system planning, land use planning, economic impacts, rates and charges, private investments on airports, and community engagement. He currently serves as project manager for the Orange County Airport (Texas) planning and drainage study and the Ennis Municipal Airport planning study. For 25 years he was actively engaged in supporting TxDOT Aviation Division's continuous planning program and has visited more than 250 airports in the Texas Airport System. He is nationally known for his work chairing the Transportation Research Board's (TRB) Aviation Group. Prior to that appointment, he served six years as chair of the TRB Standing Committee on Aviation System Planning. Earlier in his career, he managed ground operations for a Part 135 helicopter airline in Long Beach, California. He is an instrument-rated private pilot and also holds a remote pilot certificate. Jeff earned a PhD in Urban and Regional Science with a specialization in transportation/aviation, an MPA, and a BS in Aeronautical Management Technology. Jeff's expertise will aid JCT in developing an airport layout plan and roadmap that will place the airport on a path to self-sufficiency and drive economic development for the county and the region.

Name: Tony Davis

Project role: Deputy Project Manager/Quality Control & Quality Assurance

Years of airport planning experience: 30

Time required for proposed project: 30 % **Other concurrent time commitments:** 40 %

Relevant experience with similar airport projects:

Tony is a veteran aviation planner with a full spectrum of experience to aid JCT in developing your airport planning effort. He is well versed in ALPs, business plans, rates and charges studies, and minimum standards development. Tony currently serves as the project manager for the Taylor Municipal Airport master plan. He has completed over 30 master plans and 20 specialized studies with detailed alternative evaluations and design standardization for airports across the United States. His Texas experience includes serving as the project manager for the master plan at Uvalde Garner Field, the development plan for Smithville-Crawford Municipal Airport, and on the strategic business plans for Weslaco Mid-Valley Airport and Dallas Executive Airport. He also completed the master plan and strategic market assessment for Grand Prairie Airport where he was responsible for all research, analysis, documentation, and presentation. Tony was lead planner for the TSTC-Waco master plan which contained detailed facility planning and market/financial evaluations. His financial plans focus on maximizing airport revenue as well as evaluating the return on investment associated with airport development. To complement his position as an aviation planner, Tony brings a pilot's perspective to airport development as a certified pilot with private, instrument, and commercial ratings. He holds an MBA and BS in Aviation Management. His aviation planning expertise will assist the airport in creating a safe and efficient ALP that captures the current facilities and your vision for the future as well as enables FAA/TxDOT financial assistance. Victoria, Corsicana, and Taylor airports, shown on page 4, are experience from Tony's previous employer.

AVIATION PLANNING TEAM (continued)

Name: Kari Campbell

Project role: Client Liaison/TxDOT & FAA Funding Specialist

Years of airport planning experience: 23

Time required for proposed project: 25 % **Other concurrent time commitments:** 45 %

Relevant experience with similar airport projects:

As a former Director of Grants and Administration for TxDOT Aviation Division, county judge, and economic development director, Kari served over 23 years as an executive-level public servant. Her experience has fostered a well-rounded understanding of the management of aviation projects, grants, and budgets from local, state, and national perspectives. Kari administered the FAA's State Block Grants and grants associated with TxDOT's Airport Facilities Development Program and Routine Airport Maintenance Program. In this capacity, she directed annual full-cycle operations for 400+ grants and contracts, totaling more than \$875M in state and federal grant funding during her TxDOT career. She ensured compliance with state and federal regulations and grant assurances while overseeing planning, design, and construction grants/contracts for both individual airport development projects at basic service airports, and multi-year, multi-phase, multi-million dollar projects at large reliever airports. Kari's commitment to exceptional customer service has cultivated valued and long-lasting relationships with project stakeholders including local, state, and federal governmental officials and staff; industry leaders; and end users across Texas and beyond. Her common sense approaches, keen consideration of both conventional and unconventional solutions, and determined cooperation make her a valuable asset to her clients. Kari earned a BLS in Public Administration. As a former county judge and airport sponsor, Kari understands the value of airport planning/development from the local government perspective and will serve as an advocate for JCT. She is readily available and dedicated to providing information and support, beneficial and innovative solutions, and deliverables that meet or exceed JCT's needs and expectations.

Name: Tom Hart, PE

Project role: CIP Development and Cost Estimation

Years of airport planning experience: 6 (design and construction), 21 years total civil engineering

Time required for proposed project: 20 % **Other concurrent time commitments:** 50 %

Relevant experience with similar airport projects:

Tom, a licensed Texas Professional Engineer, has over 21 years of civil engineering planning, design, and construction experience. He has worked with nearly two dozen different airports, mostly in rural Texas. He understands general aviation airports, their unique needs, and the value they can bring to a rural county. Tom has visited Kimble County several times and is familiar with the airport. Tom's strong experience in airfield construction brings a unique perspective to this planning effort, including construction cost estimating and development of capital improvements, both of which are important parts of JCT's upcoming study. He also is skilled at listening to client needs and presenting technical concepts in clear, understandable ways to the local leadership and the public. Recent projects include managing design and construction of drainage, pavement, and fencing work at Mason County; construction of new box hangars at Wharton; addressing approach obstructions at Giddings; and assessing airfield and landside pavement at Aransas County for potential future repair. He also recently managed a large drainage planning study at Texas Gulf Coast Regional Airport. At Van Zandt County, Tom was instrumental in correcting the concept layout of new hangars with respect to FAA's requirements for airspace safety. He is currently assisting with planning efforts at Big Spring-McMahon Wrinkle Airport. Tom has worked extensively with TxDOT Aviation and knows their processes well. He also has experience in working with TxDOT on the highway side, which will prove valuable in coordinating entrance road work and new signage on US-83, as well as site layouts and roadway concept design, which will be helpful as the study evaluates landside features such as County-owned buildings and access roads. Overall, Tom's unique skillset will benefit Kimble County by providing tangible, actual solutions to the airport's needs. He is ready to serve Kimble County with a listening ear and responsive service.

RECENT AIRPORT EXPERIENCE

List no more than the 10 most recent relevant projects designed within the last ten years.

Airport Name and Location	Airport Contact, Position, Phone Number	Prime or Sub	Project Start Date	Time Allowed in Project Schedule	Complete Yes or No	Brief Description	Category Code*
Ennis Municipal Airport 3000 W Ennis Ave Ennis, TX 75119	Jim Wehmeier, Economic Development Director, 972.878.4748	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	02/14/24	10 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ALP update/narrative and business plan, including 18B survey.	ALP
Orange County Airport 2640 Highway 87 S Orange, TX 77630	Missy Pillsbury, Airport Manager, 409.882.7861	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	08/08/23	9 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ALP update/narrative & drainage study focused on increasing commercial/hangar development to enhance revenue and self-sufficiency.	ALP
McMahon-Wrinkle Airport 3200 Rickabaugh Drive Big Spring, TX 79720	Mike Feeley, Airport Director, 432.264.2362	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	07/10/23	8 months	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	ALP update/narrative including rates and charges analysis, minimum standards/rules/regs development, update of environmental docs.	ALP
Taylor Municipal Airport 400 Porter Street Taylor, TX 76574	Stacey Batch, Airport Manager, 512.516.2735	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	10/27/22	13 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	The study focuses on the safe, efficient development meeting the needs of this growing community including a 1,000' runway extension.	ALP, AMP
Miami University 7101 Fairfield Road Oxford, OH 45056	Rob Eschenbrenner, Airport Manager, 513.529.2735	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	10/01/22	12 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Master plan focused on integrating facilities and infrastructure necessary for innovative technology such as advanced air mobility.	ALP, AMP
Colorado Springs Airport 7770 Milton E Proby Pkwy, Ste 50 Colorado Springs, CO 80916	Greg Phillips, Airport Manager, 719.550.1900	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	07/01/21	20 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	After a land use study, the team completed a master plan that focused on runway decoupling, GA terminal enhancements, and business park.	ALP, AMP
Victoria Regional Airport 609 Foster Field Drive, Suite F Victoria, TX 77904	V. Lenny Llerena, Airport Manager, 361.578.2704	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	12/01/20	12 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Conducted a master plan that identified areas for future growth and potential land release (terminal area and west side expansion).	ALP, AMP
Corsicana Municipal Airport 9000 Navarro Road Corsicana, TX 75109	Terry Franks, Airport Manager, 903.654.4884	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	06/01/19	12 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Master plan provided 20-year development initiatives, set rules and regulations, and ensured safety and design standards were met.	ALP, AMP
Driggs-Reed Memorial Airport 253 Warbird Lane Driggs, ID 83422	Meredith Fox, Airport Manager, 208.520.1015	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	09/01/18	36 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Delivered FAA-approved forecast and actionable development options including a runway shift to support operational safety.	ALP, AMP
Taylor Municipal Airport 400 Porter Street Taylor, TX 76574	Stacey Batch, Airport Manager, 512.516.2735	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub	06/01/17	8 months	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Prepared terminal area plan to address apron, west side, hangar, terminal, and fuel facility development to accommodate more aircraft.	ADP

* Category Codes: AAP – Airport Action Plan; ADP – Airport Development Plan; ALP – Airport Layout Plan; AMP – Airport Master Plan; EA – Environmental Assessment; WHA – Wildlife Hazard Assessment

PROJECT SCHEDULE

Based on the published project scope and your technical approach, indicate below the number of weeks and phases necessary to complete the project. **Do not include TxDOT review time.** Assume, however, that your work will require some revision after TxDOT review, and that the time required to address these comments should be included within your schedule. Project schedule is limited to this page only. List your proposed phase(s) and description(s):

	WEEKS
Study Design/Investigation Phase	4
<ul style="list-style-type: none"> • Scope determination • Preliminary planning • Airport goals/objectives 	
Investigation Phase	12
<ul style="list-style-type: none"> • Inventory existing conditions • Forecast aviation activity/critical aircraft • Airport survey and mapping/airspace analysis 	
Solutions Phase	12
<ul style="list-style-type: none"> • Facility requirements/runway safety area (RSA) study • Alternatives analysis • Preferred development plan 	
Implementation Phase	14
<ul style="list-style-type: none"> • Airport layout plan/airport property map • Financial planning • Capital Improvement Plan (CIP) 	
TOTAL TIME	42

Proposed Technical Approach

Use the following three pages to discuss your understanding of and proposed approach to the project and optional summary. Highlight critical factors which could affect the project. If any, discuss alternative or additional items that you believe should be addressed in the project. You may add one 11" x 17" or smaller illustration page depicting items or locations within the narrative.

PROJECT UNDERSTANDING: The Kimble County Airport (JCT) is a tremendous local and regional economic asset that has great potential for growth. With a combined proactive effort from the airport and their planning team, JCT can develop a strong vision and a realistic development plan that identifies the necessary projects and their corresponding financial and phasing plans, thereby unleashing JCT and its economic engine to its fullest extent to drive the local and regional economy for decades to come.

Woolpert is a 110 year-old planning, engineering, architectural, and geospatial consulting company focused on aviation and airport development with a highly specialized team of nationally known experts respected for their work in Texas and throughout the country. We strive to develop long-lasting partnerships with our clients and have successfully completed many planning projects similar to the JCT ALP Update. Our team has a clear understanding of the airport's current issues as well as its future goals. We have advised and delivered for many similar airports by developing a phased shovel-ready roadmap that addresses future needs and sets the airport on its desired path.

The Woolpert Team is appreciative of the time spent with Judge Rose and Mr. Andrus. The visit secured our understanding of the current issues and goals, including a new airport sign and fuel truck, and allowed us to see the airport in-person and begin envisioning its future success. Much of the airside infrastructure has already been addressed. The current focus should leverage the airport as its ideal economic tool for communities around the state. In Kimble County, with hunting activity occurring nearly year-round and driving much of the airport's activity, it is imperative the airport proactively address the needs of and cater to this particular market.

The Judge and County leadership recognize the value of the airport and steps have been taken in the last 10 years to participate in routine maintenance including for pavement as well as adding a 12-unit T-hangar which contributes to the self-sufficiency of the airport. Our team will work proactively and collaboratively with you through the ALP update process while identifying resources and further developing JCT's vision. Our winning approach will result in a clear understanding of JCT's future that you and the community can support, therefore maximizing the airport's potential as an economic engine for Kimble County. Members of the Woolpert team, who have been intimately involved in general aviation airports for 30+ years, were instrumental in the funding increases for general aviation airports in Texas during the last legislative session. We will provide the same insight and strategy to the airport.

Woolpert's Texas team is guided by former longtime leaders of TxDOT's Aviation Division. Dave Fulton, the first Aviation Division Director, and Kari Campbell, the former Grants and Administration Director at TxDOT Aviation met with county and airport leadership. Through their collective history at the Aviation Division, and in visiting the airport, our team fully grasps the airport's needs and goals, along with the issues, concerns, and vision for the future. The Woolpert team is well positioned to assist in achieving your goals and realizing your vision. Our team possesses a fundamental understanding of airport planning, justification, selection, and prioritization of projects. We are ready to assist JCT in maintaining your existing infrastructure and planning for future growth to drive the region's economy.

Woolpert is unique. Our broad and deep aviation resources include six former state aviation directors, former FAA officials who managed airport funding programs, air traffic control facilities, and airport compliance programs. Our team also has experience working as state aviation planners and project managers as well as managing airports. Our advanced aviation innovation team assists airports in understanding and finding their place in the new era of emerging technologies including electric aircraft and charging stations, and vertiport siting and design. Woolpert works closely with the FAA as its lead Advanced air mobility research partner and performs all the aircraft testing in support of the new FAA Advisory Circular on Vertiport Design to be published in 2025. In addition to serving planning and engineering clients across Texas, and west Texas specifically, we also serve clients in other niche markets related to travel and tourism including in Hayden, CO (Steamboat Springs), Driggs, ID, Jackson Hole, WY, Vail, CO, and South Lake Tahoe, CA. Our team has a deep history in Texas and a broad reach across aviation disciplines which allow us to competently serve as your trusted advisor.

Proposed Technical Approach (continued)

Through our meeting with county and airport leadership, our tour of the airport, and research conducted by our planning team, it is clear to our team that the airport:

- Has support from the Judge, the county, and airport management who all recognize the value of the airport and the role it plays in current and future economic success. A new airport sign could be the start.
- Wants to take proactive steps in developing the airport in a safe, logical way that meets its users' needs; enhances opportunities for economic development/employment; and is consistent with community interests/ priorities.
- Needs to ensure future airport viability by both exploring options to purchase or secure a longer-term solution pertaining to the land the airport sits on as well as protect the approach ends of the runway.
- Should consider pursuing a drainage study in the Capital Improvement Plan (CIP) to better plan for and accommodate future projects.

Our team will work collaboratively with the county, airport, and airport stakeholders to develop a roadmap for future success. We will be thorough in our efforts to protect and grow the airport, develop projects to meet future needs, increase community awareness, and establish a well-thought-out vision for future airport development. Our team will address items in the RFQ and the above needs, issues, and challenges within the scope and framework of this planning study, and will:

- Explore development possibilities, revenue-enhancing opportunities, and future layout alternatives to provide maximum build-out of the airport along with income streams.
- Explore opportunities to increase aircraft activity and fully utilize airport businesses to increase revenue and airport self-sufficiency. A fuel truck would contribute to this goal.
- Assist the county in creating a vision for JCT to ensure a continued increase in based aircraft, transient usage, and business aircraft utilization in support of economic development for the county and the surrounding area.
- Develop a CIP, including a recommended phasing plan and financial overview, that considers local, state, federal, and alternative funding sources. Please see the 8a Illustration Page below to review our preliminary CIP for JCT.
- Prepare/update the airport property map (Exhibit A) consistent with the most current FAA Advisory Circulars (AC) and standard operating procedures.
- Establish phased, attainable goals for airport improvements and development based on the selected forecast of aviation demand using the current and future critical aircraft.
- Develop a Height Hazard Zoning Map incorporating the airport's protective airspace surfaces, including Part 77.

A UNIQUE APPROACH: We have completed over 800 aviation projects in the last 10 years and provide JCT with 200 aviation-focused experts providing unmatched technical resources across the industry. Our extensive experience with similar airport planning studies will enable us to coordinate with airport stakeholders, provide resources and guidance, and assist JCT in maximizing your potential, including establishing attainable goals for improvements and development based on forecasted aviation demand, critical aircraft identification, and input from key stakeholders. We will produce a user-friendly and relevant document that provides the airport and community with a roadmap for success on day one. Airports, states, and FAA Airport District Offices (ADO) welcome this approach as it makes review and application of the plan more effective and efficient. Our project management team will closely monitor the fast-tracked schedule and compress tasks, allocate additional resources, and run tasks in parallel, as necessary, to complete the project on time. Our stated approach is bolstered by Kari Campbell and Dave Fulton, whose decades of experience administering TxDOT programs will ensure JCT's development efforts comply with regulations and use available grant funding opportunities. Woolpert will work closely with JCT to develop a final scope of work that clearly defines the project steps, meetings, and deliverables. A key element of the work will be continuous coordination with JCT to integrate critical insights into the ALP.

TASK 1: INVENTORY: We will introduce the project, outline TxDOT and FAA guidelines, and describe the airport's existing role, facilities, services, and activity. The plan will recognize adjacent public and private land use plans, transportation strategies, and economic initiatives. The team will generate new data when necessary but will draw from applicable existing sources to maximize efficiency. A pilot and tenant survey will be conducted to assess local user preferences and vision for the airport. Collectively, this information will be critical in determining the airport's existing and future facility needs. A storyboard website will also be developed that will tell the story of the airport and house the final planning documents.

TASK 2: FORECAST: The forecast will use historical and existing activity data to develop estimates of short-, mid-, and long-term demand. The examination of airport data, socioeconomic trends, existing FAA forecast, and other

Proposed Technical Approach/Optional Summary

As an option, you may utilize this page to include any additional information about your firm, project team or approach, schedule, previous experience, specialized skills, or anything else that you feel pertinent to the specifics of the project scope identified in the Request for Qualifications for Aviation Planning Services that has not been included elsewhere.

approved documents will inform a well-rounded forecast. Airport growth will be addressed at the macro level by considering regional, state, and national issues. The forecast will incorporate planned and ongoing local development and provide logical estimates of future-based aircraft, aircraft operations, and critical or design aircraft. **TASK 3: FACILITY REQUIREMENTS:** Future improvements will be identified from previous tasks. Facility development will be guided by JCT's current and future airport reference code (ARC), role, and anticipated activity. The team will examine runway and taxiway requirements and standards, object-free area (OFA), runway safety area (RSA), and runway protection zone (RPZ) requirements including a wind coverage analysis. We will review existing RSA determinations and conduct additional analysis as part of the planning effort. Per FAA Guidance 8.00, we will review existing RSA determinations and update as needed or complete a determination for any runway that does not have one. If an RSA determination study is needed, that study will be conducted as part of this planning effort. A list of recommended RSA mitigation projects, if any, will be a deliverable of this task.

TASK 4: ALTERNATIVES: Our team will collaborate with the airport to create and evaluate alternative development and implementation plans. The land use investigations within, and adjacent to, the airport will ensure logical alternatives that capitalize on existing space and revenue-generating opportunities. Additionally, we will illustrate possible locations for private, corporate, and maintenance hangars. Alternatives will be evaluated based on operational, economic, environmental, and implementation feasibility resulting in a preferred development plan.

TASK 5: ALP DEVELOPMENT DRAWINGS AND ADVANCED MAPPING: Develop the required ALP drawings noted in the RFQ. JCT ALP drawings will be updated based on, and consistent with, guidelines outlined by TxDOT and FAA ACs and standard operating procedures including AC 150/5300-13B, "Airport Design." We will use the most current FAA obstacle data file and collect additional survey data if necessary to complete the Inner Approach Surface Drawing sheets of the ALP plan set. The drawing set will illustrate recently completed and proposed developments and include an update of the Airport Property Map (Exhibit A). Woolpert will upload the final drawings to the FAA's Airport Data and Information Portal, incorporating FAA AGIS requirements and data collection as needed. Our in-house survey and mapping team will streamline the workflow and reduce project delivery time.

TASK 6: CAPITAL IMPROVEMENT PROGRAM/FINANCIAL PLAN: Develop a 20-year CIP of items identified by the airport and setting priorities based on TxDOT and FAA project selection criteria. A phasing plan and a financial overview of estimated costs that consider local, state, and alternative funding sources will be developed. The phased approach will provide attainable goals for airport improvements and development based on a forecast for aviation demand. An analysis of JCT's existing financial operating condition will also be conducted. The team will recommend activities that maximize the airport's revenue generating potential, provide a thorough understanding of the airport's financial condition, and identify strategies to improve revenue streams.

TASK 7: PROJECT COORDINATION/DOCUMENTATION: The planning process will provide JCT with a unique opportunity to showcase the airport's benefits to the community. Purposeful meetings will be conducted with JCT and TxDOT to review the project's progress and recommendations. Woolpert will coordinate with county and airport staff and area economic development agencies to promote airport benefits. Draft chapters of the report will be submitted to JCT and TxDOT for review.

CUSTOMER SERVICE FOCUS: We take pride in our customer service, integrity, and quality relationships delivered by aviation professionals who have the experience and expertise to meet the needs of JCT. Woolpert's past projects and references speak to our ability to deliver projects on time and within budget while meeting your needs. Our proven approach will deliver a well-managed, productive, and actionable ALP and narrative report to establish a path to the airport's success. In the last five years, Woolpert has successfully completed planning, engineering, and construction projects throughout Texas. Our success and approach have positively caught the attention of both TxDOT Aviation and the FAA. Following our recent project at San Angelo Regional Airport, the FAA's Texas ADO remarked that our team "set a new standard of excellence for how airport projects are delivered in Texas", while TxDOT expressed appreciation for the "expertise and professionalism Woolpert brings to Texas airports". You can be sure that Woolpert will bring that same expertise and professionalism to the Kimble County Airport.

KIMBLE COUNTY AIRPORT: RFQ-24ALJN

WOOLPERT VALUE TO JCT AIRPORT MASTER PLAN SUCCESS

CAPABILITY

The Woolpert team has significant, proven experience in airport planning through the successful delivery of similar projects in Texas and nationwide. This includes our in-house survey, airspace, and obstruction expertise. We genuinely enjoy building relationships with our partners at the local level to work collaboratively for the betterment of an airport and provide long-term support to our clients. Our team's availability and extensive talent span all aviation specialties, ensuring services are delivered on time, on budget, and at a high level of quality.

EXPERIENCE

Woolpert is currently delivering four planning projects in Texas and in the last 10 years has completed over 60 airport master plans in Texas and across the country. Our team understands the challenges faced by the airport and has five former state aviation office directors on our staff to guide the team. We also have several former FAA staff members with decades of experience at the regional and national levels. The Woolpert team brings years of experience and understanding of local airport ownership, goal setting for the short- and long-term, and maximizing the potential of general aviation airports in small communities.

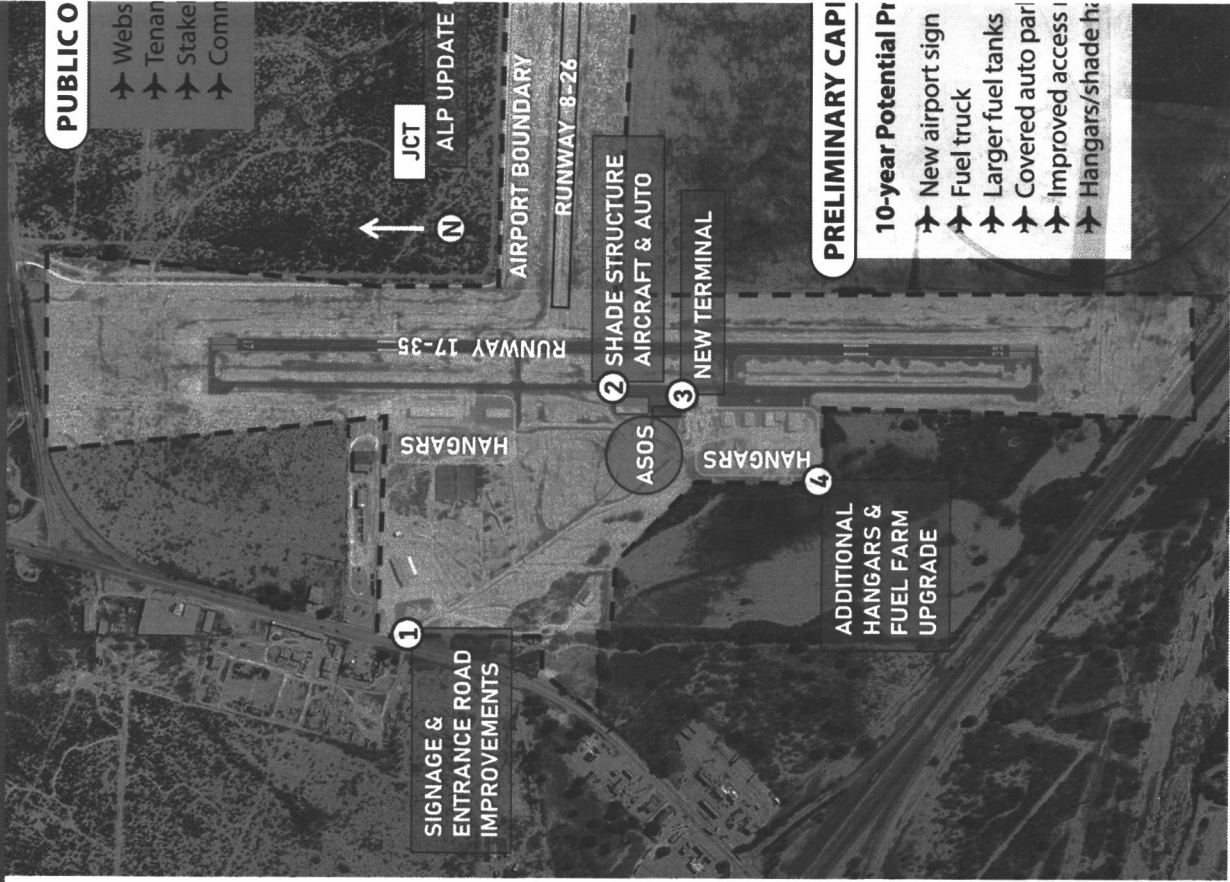
SCHEDULE/PERFORMANCE

Our ability to maintain schedules and deliver high-quality products is proven through the large number of clients that retain our services. Project advisory committee meetings and stakeholder engagements are prerequisites for project success and our team ensures these take place at the appropriate project benchmark. Performing all required services in-house, including survey and ALP development, ensures continuous communication, smooth project coordination, high-quality performance, and timely product delivery.

TECHNICAL APPROACH

Our technical approach thoroughly addresses all items outlined in the RFQ scope and provides the airport with a well-thought-out roadmap to implement for future success. We fully grasp the economic benefits and range of services general aviation airports provide. We pride ourselves on our commitment and responsiveness to our clients and vow to be available to help formulate a roadmap for success, address issues and concerns, and provide necessary support throughout the project lifecycle and far beyond. Woolpert's approach highlights the interests and priorities identified during our meeting with the County and visit to the airport.

FUTURE PROJECTS/VISION



KIMBLE COUNTY AIRPORT

Dallas Andrus, Airport Manager

Project Director
Travis Vallin

Management Team
Jeff Borowicz PHD
Tara Davis

Client Liaisons
Kari Campbell
Dave Eitzen

**SPONSOR'S SELECTION COMMITTEE
NOTIFICATION TO TxDOT
TO SCHEDULE CONSULTANT INTERVIEWS - OPTIONAL**

Texas Department of Transportation
Aviation Division
125 E. 11th Street
Austin, Texas 78701-2483

The consultant selection committee for the County of Kimble, TxDOT PROJECT ID 24ALJNCTN recommends that the following firms be contacted to schedule interviews to provide professional services for the above project:

1. _____
2. _____
3. _____

Chairperson Signature

Printed Name

Date

CC-2024-05

COUNTY OF KIMBLE §
STATE OF TEXAS §

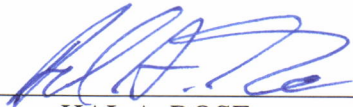
ORDER AMENDING BUDGET FOR 2024

WHEREAS, Section 111.010(c) of the Texas Local Government Code provides that the commissioners court of a county, by order, may amend the budget to transfer an amount budgeted for one item to another budgeted item without authorizing an emergency expenditure; and,



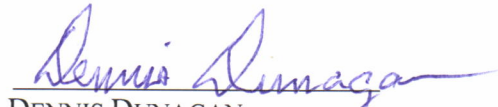
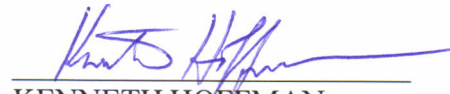
WHEREAS, the Kimble County Commissioners Court has received revenues and made expenditures in the period since the last Commissioners Court meeting and during this meeting that may require amendment of the 2024 budget.

BE IT THEREFORE ORDERED that the 2024 budget, as appropriate, is hereby amended to conform to revenues and expenditures authorized and approved by the Court in this meeting.

ORDERED this the 28th day of March, 2024.



HAL A. ROSE
COUNTY JUDGE


BRAYDEN SCHULZE
COMMISSIONER PCT. 1
KELLY SIMON
COMMISSIONER PCT. 2
DENNIS DUNAGAN
COMMISSIONER PCT. 3
KENNETH HOFFMAN
COMMISSIONER PCT. 4

ATTEST:


KAREN E. PAGE, County Clerk